



THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

THE GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

Board of Directors Meeting

August 5, 2021

Minutes

- 5:30pm I. **Call to Order and Roll Call of Board Members – Lisette Belanger, *Chair***
Michelle Ames, Roxanne Baker, Lisette Belanger, Jennifer Gaulin,
Jamie Guerrette, Corda Kinzie, Paula Matlins, Tommy Minch, Terry Morrell,
Anna Perna, Mike Pulsifer, Liz Seal
Board Excused: Anna Perna, Robin Foster, Amber Oakes, Sandra Wood
Administration: Karen Hopkins, Natalie Austin
Interpreters: Marisa Zastrow, Julia Schafer,
Public: Sitara Sheik, John Post
- 5:38pm II. **Motion to approve June 3, 2021 board minutes**
“I move to approve the minutes of the June 3rd, 2021 board meeting without changes.”
Tommy Minch **motioned**. Michelle Ames **seconded**.
10 In favor. 0 Opposed. 1 Abstained.
- 5:42pm III. **Motion to approve July 1, 2021 board minutes**
“I move to approve the minutes of the July 1, 2021 board meeting without changes.”
Michelle Ames **motioned**. Liz Seal **seconded**.
10 In favor. 0 Opposed. 1 Abstained.
- 5:44 pm IV. **Adjustments to the Agenda**
“I move to approve the agenda without changes ”
Tommy Minch **motioned**. Terry Morrell **seconded**.
10 In favor. 0 Opposed. 0 Abstained.
- 5:47pm V. **Public Comments** none
- 5:48pm VI. **Strategic Plan Update via recorded video** Shane Feldman and Davin Searls, *Innivee Strategies*
- 6:15pm VII. **Executive Director’s Report**
 - Report on Extended School Year (ESY/summer school)
 - Reviewed two grants
 - Working through the National Association of State Directors of Special Education (NASDSE) guides to implement best practices for d/hh children and streamlining the process for babies
- 6:42pm VIII. **Committee Reports**
 - **Policy** Mike Pulsifer reporting: we had a meeting on July 14th and reviewed policy BED for first reading approval tonight. Notes attached to packet.
 - **Strategic Planning** Michelle Ames reporting: Innivee Strategies’ presentation covered it all
 - **Human Resources & Finance** Terry Morrell reporting: nothing to report
 - **Facilities** Lisette Belanger reporting: nothing to report
 - **Board Development** Michelle Ames reporting: nothing to report



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- **Member Recruitment & Retention** Anna Perna excused: nothing to report
- **Legislative Action** Roxanne Baker reporting: nothing to report
- **Bylaws** Tommy Minch reporting: we will meet after policy BED approval

New Business

6:45pm IX. **Approval of Preschool Family Handbook**

"I move to approve the Preschool Family Handbook without changes."

Paula Matlins **motioned**. Jennifer Gaulin **seconded**.

Discussion. Roxanne asked if the handbook reflected the new mission and vision. It does.

10 In favor. 0 Opposed. 0 Abstained

6:50pm X. **Policies, 1st Reading**

- **BED Remote Participation in School Board Meetings**

"I move to approve the first reading of policy **BED Remote Participation in School Board Meetings** without changes."

Mike Pulsifer **motioned**. Paula Matlins **seconded**.

Discussion and clarification: if a board member lives more than 50 miles away, they can attend a meeting virtually and take part in voting.

10 In favor. 0 Opposed. 0 Abstained

7:05pm XI. **Motion to approve a second board meeting on August 19, 2021 for a second reading of policy BED Remote Participation in School Board Meetings.**

"I move to approve a second board meeting on August 19, 2021 for a second reading of policy **BED Remote Participation in School Board Meetings**) and to approve the new Strategic Plan in its entirety."

Tommy Minch **motioned**. Roxanne Baker **seconded**.

10 In favor. 0 Opposed. 0 Abstained

7:13pm XII. **Staff Nomination** Christa Cook-McKenney, Speech Language Pathologist

"I move to accept the nomination of Christa Cook-McKenney for the position of Speech Language Pathologist, effective August 23, 2021 without changes."

Liz Seal **motioned**. Michelle Ames **seconded**.

10 In favor. 0 Opposed. 0 Abstained

7:15pm XIII. **Staff Nomination** Joanie Grondin, Teacher of the Deaf

"I move to accept the nomination of Joanie Grondin, for the position of Teacher of the Deaf, effective August 23, 2021 without changes."

Michelle Ames **motioned**. Corda Kinzie **seconded**.

10 In favor. 0 Opposed. 0 Abstained

7:16pm XIV. **Staff Nomination** Deborah Myers, Part-time Teacher of the Deaf

"I move to accept the nomination of Deborah Myers, for the position of Part-time Teacher of the Deaf, effective August 23, 2021 without changes."

Paula Matlins **motioned**. Tommy Minch **seconded**.



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10 In favor. 0 Opposed. 0 Abstained

7:17pm XV. **Staff Nomination** Shannon Winter, Teacher of the Deaf

“I move to accept the nomination of Shannon Winter, for the position of Teacher of the Deaf, effective August 23, 2021 without changes.”

Roxanne Baker **motioned**. Paula Matlins **seconded**.

10 In favor. 0 Opposed. 0 Abstained

7:19 pm XVI. **Motion to Exit Public Meeting and Enter Executive Session to discuss the Mackworth Island Museum and Archives.**

“I move to exit the public meeting and enter Executive Session as per article MRS 405-6A at **7:19pm** to discuss the Mackworth Island Museum and Archives.”

Tommy Minch **motioned**. Liz Seal **seconded**.

10 In favor. 0 Opposed. 0 Abstained

8:07pm XVII. **Motion to Exit Executive Session and Enter the Public Meeting**

“I move to exit Executive Session and enter the public meeting **8:07pm**.”

Mike Pulsifer **motioned**. Jennifer Gaulin **seconded**.

10 In favor. 0 Opposed. 0 Abstained

8:08pm XVIII. **Announcements** none

8:08pm XIX. **Adjournment**

“I move that we adjourn to **August 19, 2021, Mackworth Island, Falmouth, Maine**.”

Tommy Minch **motioned**. Terry Morrell **seconded**.

10 In favor. 0 Opposed. 0 Abstained