



**Maine Educational Center for the Deaf and Hard of Hearing  
Governor Baxter School for the Deaf**

**School Board Meeting  
Dorm Residence, New Gloucester, Maine  
October 4, 2018**

**Board Present:** Jason White (Chairperson), Terry Morrell (Vice Chair) Michelle Ames, Roxanne Baker, Robin Foster, Anna Perna,

**Board Excused:** Amber Oakes

**Administration:** Traci Drake, Rebecca Falbo, Karen Hopkins, Owen Logue

Interpreters: Margaret Haberman, Julia Schafer

**Public:** Alistair Hannah, student; Melinda Stamp, dorm parent

**I. CALL TO ORDER:** Jason White called the meeting to order at 5:45.

**II. ANNOUNCEMENTS:**

- Will not add new board members until new administration is in place.
- Meeting setup needs to be deaf friendly, better access and equal for all.
  - o Raise hands to go next.
  - o Set ground rules before each meeting, think about logistics and setup.

**III. ADJUSTMENTS TO THE AGENDA**

Remove number VII, *Potential Board Members and Compensation*.

Approval of adjustments to the agenda: Terry Morrell motioned, Anna Perna seconded.

**7 in favor. 0 opposed. 0 Abstained.**

**IV. PUBLIC COMMENTS:** None

**V. APPROVAL OF MINUTES – September 6, 2018**

Changes: Interpreter name misspelled.

Approval of minutes with changes: Robin Foster motioned, Roxanne Baker seconded.

**7 in favor. 0 opposed. 0 Abstained.**

**VI. FINANCE AUDIT REVIEW, Traci Drake**

- Did not receive OPED (Other than Pension Employee Distribution) numbers from the state October 1.
- Audit goes to the state by October 15.
  - o Traci will verify whether it needs to be approved before it goes to the state, if not then will conduct a virtual vote.

Motion for a virtual vote if needed. Anna Perna motioned, Robin Foster seconded.

**7 in favor. 0 opposed. 0 Abstained.**

**VII. FIRST READING OF DRUG-FREE WORKPLACE POLICY (Revision)**

- Gender free language
  - o Use gender free language in all policies and communications going forward

- Addition of Over the Counter
- drugs

Motion for first reading of Drug-free Workplace policy revision: Michelle Ames motioned, Robin Foster seconded

**7 in favor. 0 opposed. 0 Abstained.**

Working with the sub-committee, revised policies will be presented every meeting until all are updated and approved.

## **VIII. EXECUTIVE DIRECTOR'S REPORT**

Teacher of the Deaf position

Still pursuing solutions that will free Rebecca from teaching 16 hours a week.

Percival P Baxter Foundation

Silent Auction and Wine Social has been postponed until spring.

Carter Hall

Hope to make the move in early 2019.

Museum

Discussion is ongoing. Rooms are ready in building K for some items to be moved in. Organizational changes and strong leadership needed. Who owns the museum? Who is going to be onboard to run the museum? It is a part of the school.

DAFS (Maine Department of Administrative and Financial Services)

DAFS visited along with Bureau of Real Estate and Bureau of Parks and Land. Targeting Mackworth with public and private money. Have not heard back from anyone yet.

Legislative activity.

Met with Senator Breen and Representative Pierce to discuss the need for several pieces of legislative bills to be initiated in January 2019 that include:

- ASL Teacher Certification
- Literacy bill (similar to LEAD-K)
- Chapter 304 to revisit financial obligation as well as clarifying vague interpretation of some services such as transportation and behavioral support
- Need for multi-use bill for future leases

Basketball/Academic Bowl

We will not participate in these activities this year but instead pursue other ways that deaf and hard of hearing students can come together in a non-competitive, but still enriching and social, environment.

## **X. ADJOURNMENT**

**6:15 PM**

Adjournment as motioned by Terry Morrell, Roxanne Baker seconded.

**7 in favor. 0 opposed. 0 Abstained.**