



**Maine Educational Center for the Deaf and Hard of Hearing  
Governor Baxter School for the Deaf  
School Board Meeting, Falmouth, Maine  
November 1, 2018**

**Board Present:** Terry Morrell, Roxanne Baker, Michelle Ames, Amber Oakes, Robin Foster

**Board Absent/Excused:** Anna Perna

**Administration:** OJ Logue, Karen Hopkins, Rebecca Falbo, Traci Drake

**Interpreters:** Julia Schafer, Margaret Haberman

- I. CALL TO ORDER** Terry Morrell the meeting to order at 5:34.
- II. ANNOUNCEMENTS**
  - Anna Perna excused
- III. ADJUSTMENTS TO THE AGENDA**
  - Audit report for approval, item VI
- IV. PUBLIC COMMENTS** None
- V. APPROVAL OF MINUTES** – October 4, 2018
  - Approval of October 4, 2018 minutes** Roxanne Baker motioned, Robin Foster seconded.
  - 5 In favor. 0 Opposed. 0 Abstained**
- VI. AUDIT REPORT** Jim McCallam, Blake Hurley McCallum & Conley LLC.  
Concerns around flat-funding and lack of availability for supplemental funding. We need to present a clear vision of the level of our service and our importance to the state.
  - Approval of Audit Report** Roxanne Baker motioned, Amber Oakes seconded.
  - 5 In favor. 0 Opposed. 0 Abstained**
- VII. BOARD NOMINATIONS**
  - Approval of Interim Board Chair Anna Perna through fall 2019** Michelle Ames Motioned, Robin Foster seconded
  - 5 In favor. 0 Opposed. 0 Abstain.**
  - Approval of Student Board Member Alister Hannah** Roxanne Baker motioned, Amber Oakes seconded.
  - 5 In favor. 0 Opposed. 0 Abstained**
- VIII. POLICIES, 2nd reading**
  - Drug Free Workplace, GBEC*
  - Approval of 2nd reading of GBEC** Amber Oakes motioned, Roxanne Baker seconded.
  - 5 In favor. 0 Opposed. 0 Abstained**
- IX. POLICIES, 1st reading**  
Some of the policies may fall under Portland's jurisdiction. Update during December meeting.
  - Employee Discrimination & Harassment Complaint Procedures, ACAB-R*
  - Approval of 1st reading of Policy ACAB-R** Roxanne Baker motioned, Michelle Ames seconded.
  - 5 In favor. 0 Opposed. 0 Abstained**

*School District Commitment to Learning Results, ADF*

**Approval of 1st reading of Policy ADF** Roxanne Baker motioned, Amber Oakes seconded.  
**5 In favor. 0 Opposed. 0 Abstained**

*Administrative Line of Authority, CC*

**Approval of 1st reading of Policy CC** Amber Oakes motioned, Roxanne Baker seconded.  
**5 In favor. 0 Opposed. 0 Abstained**

*Chemical Hazards, EBAA*

**Approval of 1st reading of Policy EBAA** Robin Foster motioned, Michelle Ames seconded.  
**5 In favor. 0 Opposed. 0 Abstained**

*Comprehensive Emergency Management Team, EBCA*

**Approval of 1st reading of Policy EBCA** Amber Oakes motioned, Michelle Ames seconded.  
**5 In favor. 0 Opposed. 0 Abstained**

*Bomb Threats, EBCC*

**Approval of 1st reading of Policy EBCC** Robin Foster motioned, Michelle Ames seconded.  
**5 In favor. 0 Opposed. 0 Abstained**

*Staff Conduct, GBEB*

**Approval of 1st reading of Policy GBEB** Roxanne Baker motioned, Amber Oakes seconded.  
**5 In favor. 0 Opposed. 0 Abstained**

*Supervision and Evaluation of Professional Staff, GCOA*

**Approval of 1st reading of Policy GCOA** Amber Oakes motioned, Robin Foster seconded.  
**5 In favor. 0 Opposed. 0 Abstained**

*Evaluation of Administrative Staff, GCOC*

**Approval of 1st reading of Policy CC** Robin Foster motioned, Roxanne Baker seconded.  
**5 In favor. 0 Opposed. 0 Abstained**

*Supervision and Evaluation of Support Staff, GDO*

**Approval of 1st reading of Policy GDO** Michelle Ames motioned, Amber Oakes seconded.  
**5 In favor. 0 Opposed. 0 Abstained**

**Break 7:05-7:20**

## **X. EXECUTIVE DIRECTOR'S REPORT**

– MOU, Maine Medical Center

Use the current contract and update the date. Meets the specification of a physician on call.

**Approval of MOU with MMC** Roxanne Baker motioned, Michelle Ames seconded.

**5 In favor. 0 Opposed. 0 Abstained**

– MOU, Portland Public Schools

Wasn't signed by the Principal. Will confirm validity of document with the Attorney General and ask for approval during December's board meeting.

– Update on strategic plan.

We want more input from deaf community. Solid draft in January and plan presented in February. Board members will have the opportunity for conversation/input at that time.

– Virtual BOD meetings. Need a quorum here. Emergency can be virtual. Roxanne, travel to Bangor. OJ realm of possibility.

– Museum meeting November 19 at 3:30. Let Suzy know if you'd like to attend.

**LEAD-K** Language Equality and Acquisition for Deaf Kids.

PowerPoint presentation by Karen Hopkins following her attendance at a LEAD-K conference in California.

**XI. ADJOURNMENT 7:57**

APPROVED