# Maine Educational Center for the Deaf and Hard of Hearing Governor Baxter School for the Deaf School Board Meeting

Falmouth, Maine September 14, 2017

**Board Present:** John Shattuck (Chair), Michelle Ames (Vice Chair), David Gaul, Don Miller, Roxanne Baker, Amber Oakes, Emma Foster, Anna Perna, Jason White, Laurel Kelly

Board Absent/Excused: Frances Frost, Robin Foster, Debbie Camire, Samantha Hebert

Administration: Karen Hopkins, Traci Drake, Angie Bruno, O.J. Logue

**Guests:** Terry Morrell

**I. CALL TO ORDER:** The meeting was called to order at 5:15PM.

**II. ANNOUNCEMENTS:** Joanna Spano, Administrative Assistant to the Executive Director, is retiring and her last day is September 29.

III. ADJUSTMENTS TO THE AGENDA: none

IV. PUBLIC COMMENTS: none

## V. APPROVAL OF MINUTES – August 17, 2017:

Don Miller motioned to approve the minutes of August 17, 2017. Anna Perna seconded.

Vote: 7 in favor 0 opposed 2 abstentions (Jason White, Laurel Kelly)

**VI. BUDGET UPDATE:** The annual audit is taking place. The auditor will present to the board during the October 5 board meeting. A year-to-date income statement was handed out and reviewed.

#### VII. EXECUTIVE DIRECTOR'S REPORT: Some of the highlights include:

- We have a new ASL teacher who has not yet arrived
- Angie Bruno and Karen Hopkins have transformed the Portland Public Schools programs with their expertise
- A date will be set for John Shattuck and Michelle Ames to observe the programs
- A grant coordinator position has been posted
- The new foundation is up and running
- An RFP will be going out soon for the residential program

Other key points of the Executive Director's Report were covered. A copy is enclosed in the Executive Director's office.

## **DINNER/BREAK**

**VIII. VOTE ON CHANGE IN STAFF HEADCOUNT:** David Gaul motioned to increase the staff headcount by .4 in order to make an existing part time ed tech III position into a full time position. Roxanne Baker seconded.

Vote: 9 in favor 0 opposed

## Maine Educational Center for the Deaf and Hard of Hearing Governor Baxter School for the Deaf School Board Meeting

Falmouth, Maine September 14, 2017

**IX.APPOINTMENT OF NEW STAFF:** Anna Perna motioned to accept the nomination of Sloane Becker for the position of Teacher of the Deaf at East End Community School. Amber Oakes seconded.

Vote: 9 in favor 0 opposed Roxanne Baker motioned to accept the nomination of Amy Richardson for the position of ASL Teacher for Lyman Moore Middle School and Portland High School. Anna Perna seconded. Vote: 7 in favor 2 opposed (Amber Oakes, Anna Perna) X. VOTE ON SCHOOL PHYSICIAN CONTRACT: David Gaul motioned to approve the school physician contract. Don Miller seconded. 9 in favor Vote: 0 opposed XI. UPDATES ON MOUS: The MOU with Portland Public Schools is close to being signed. Our programs are well supported. We are also close to completing the MOU process with DRM (Disability Rights Maine). XII. DISCUSSON ON COMMITTEES: New school board committees were formed. XIII. RECOMMENDATION TO ATTEND THE MSMA CONFERENCE OCT. 26-27, 2017: Board members were asked to let Joanna know if they are interested in attending the MSMA conference so she can register them. XIV. ADJOURNMENT: Don Miller motioned to adjourn the meeting at 7:37PM. Roxanne Baker seconded. 9 in favor Vote: 0 opposed The meeting was adjourned at 7:37PM.

**Not Official Until Board Approved**