



**Maine Educational Center for the Deaf and Hard of Hearing  
Governor Baxter School for the Deaf  
School Board Meeting, Falmouth, Maine  
August 1, 2019**

**Board Present:** Anna Perna, Lisette Belanger, Robin Foster, Michael Pulsifer, Terry Morrell, Michelle Ames

**Board Absent:** Amber Oakes, Roxanne Baker

**Administration:** OJ Logue, Rebecca Falbo, Cathy Murphy, Karen Hopkins

**Guests:** Corda Kinzie

**Interpreters:** Marissa Zastrow, Julia Schafer

- 5:35pm I. **Call to Order**
- 5:37pm II. **Announcements**
- Maine Association of the Deaf (MeAD), meeting Saturday August 3
  - Maine RAD event, Saturday August 3
  - Annual Deaf Tea in Augusta, September 19, 2-4PM in the Hall of Flags
- 5:40pm III. **Adjustments to the Agenda**  
Removal of item nine (IX) on the agenda
- 5:41pm IV. **Public Comments, none**
- 5:42pm V. **June 20, 2019 BOD Meeting Minutes**  
*Motion to approve June 20 BOD Meeting Minutes*  
Mike Pulsifer motioned. Robin Foster seconded.  
4 In favor. 0 Opposed. 2 Abstained.
- 5:45pm VI. **Residential Contract, renewed**  
Owen Logue updated the Board on minor changes to the residential contract
- 5:55pm VII. **Transportation Contract, renewed**  
Owen Logue informed the Board there were no changes to the transportation contract
- 6:00pm VIII. **Approval of Pre-school Handbook**  
*Motion to Approve the Pre-School Handbook*  
Robin Foster motioned. Terry Morrell seconded.  
Discussion:
  - Date change from 2016-2017 to 2019-2020
  - Update MECDDHH to MECDDHH/GBSD throughout document
  - Update *No Child Left Behind* to *Every Student Succeeds Act (ESSA)*Robin Foster withdraws initial motion. Terry Morrell withdraws his initial second.  
  
*Motion to approve the Pre-school Handbook with edits*  
Robin Foster motioned. Michelle Ames seconded.  
6 In favor. 0 Opposed. 0 Abstained.  
No discussion.



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- 6:05pm X. **Retreat Update**
- November 16, 2019 9:00AM-4:00PM
  - Agenda topics, 2 hours each with breaks
    1. Finances, what are our responsibilities, understanding spreadsheets etc.
    2. Learn our accountability/commitment as board members
    3. Deaf and Hard of Hearing culture, hearing culture
- 6:10pm XI. **Committees Schedule for Fall 2019, Draft**
- Board members chose state mandated committees to join
  - Chairs assigned for each committee
- 6:30pm XII. **Vote to setup Ad Hoc bylaws committee**  
*Motion to approve the establishment of an Ad Hoc Bylaws Committee*  
Terry Morrell motioned. Michelle Ames seconded.  
6 In favor. 0 Opposed. 0 Abstained.
- 6:35pm XIII. **Executive Director's Report**
- Union contract update
  - New staff appointments
    1. Heather Kanumalla, Public Service Outreach/Teacher of the Deaf in Brewer  
*Motion to approve Heather Kanumalla as PSO/TOD, Brewer*  
Michelle Ames motioned. Lisette Belanger seconded.  
6 In favor. 0 Opposed. 0 Abstained.
    2. Jessica Reed, Occupational Therapist, Preschool and Academic, shared position, in Falmouth  
*Motion to approve Jessica Reed, OT for Preschool and Academic, Falmouth*  
Terry Morrell motioned. Mike Pulsifer seconded.  
6 In favor. 0 Opposed. 0 Abstained.
  - Anonymous gift to the Percival P. Baxter Foundation stipulated for family travel needs and student scholarships for camps. A report from PPBF of how the funds have been spent must be submitted quarterly.
- 7:02 PM XIV. **Enter Executive Session**  
*Motion to go into Executive Session as per article MRS 405-6A to discuss the Executive Director's contract.*  
Mike Pulsifer motioned. Terry Morrell seconded.  
6 In favor. 0 Opposed. 0 Abstained.
- 7:26pm  
*Motion to exit Executive Session and reenter public session*  
Mike Pulsifer motioned. Lisette Belanger seconded.  
6 In favor. 0 Opposed. 0 Abstained.



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7:26pm

*After discussion in public session, motion to extend the Executive Director contract for the 2019/20 and 2020/21 school years*

Mike Pulsifer motioned. Lisette Belanger seconded.

6 In favor. 0 Opposed. 0 Abstained.

7:29pm

**Adjournment**

*Motion to adjourn*

Anna Perna motioned. Robin Foster seconded.

6 In favor. 0 Opposed. 0 Abstained.

F E M H O H