MINUTES

**Board Present:** Michelle Ames, Terry Morrell, Samantha Hebert, Jason White, Robin Foster, Anna Perna

**Administration**: Traci Drake, O.J. Logue

**Absent/Excused**: Amber Oakes, Laurel Kelly, Roxanne Baker, Emma Foster, Karen Hopkins

1. **Call to Order:**

* Meeting called to order at 5:30pm

1. **Announcements**

* No announcements
* Interns present introduction

1. **Adjustments to the Agenda**

* One adjustment request to the Agenda to table Section VIII. First Reading of the Policies. They are not completely developed with updated versions to include laws that are applicable.
* Motion for Adjustment to Agenda – All in Favor (7), No opposed (0)
* There is a Quorum – needs to be 2/3s. There are 7 people here and now 10 BOD Members.

1. **Public Comments:**

* No public comments

1. **Approval of January BOD Meeting Minutes**

* Motion to Approve the BOD Minutes for the January Meeting – All in Favor (5), No Opposed (0), Abstain (2) *John & Anna*

1. **Budget Review**

* Income Statement was distributed for review and discussion. Statement gives a month timeframe and YTD.
* Inquiry discussion of how BOD would like to receive the format of the report, i.e. 1 month, 2 months, quarterly.
* GBSD to share Reports Quarterly and the current format is fine. Preference shared for income statement for a period of 1 month for comparison on a monthly a basis.
* GBSD wants BOD to get a handle on understanding statements and financials, as over the next few months, we need to look at our budget. We are going to be flat funded.
* Report Highlights presented by Traci Drake:
  + Services to LEAs is where CYNC money comes from and includes the work that Karen and her group are doing, consultants, OT, Speech, Audiologist, Interpreters. Services are entered into a system and we are reimbursed by CDS.
  + Fund Accounts discussed: Fund 100’s – General; Fund 200’s – All Grants; Fund 500’s – Restricted Fund, Wyman Trust; and Fund 400’s - Needs to be added for rental property portion of the revenue and expense
  + Federal Funds are set to be drawn down, i.e. HRSA and DHHS.
  + Fuel spending is down. Spent $47K of the $166,500 in the budget and we are quite some ways in the fuel season and we are doing really well on that.
  + Tuition Reimbursement form the Public School System is being processed through with Portland.
  + Transportation will continue to be on the docket for Legislature.

1. **Executive Directors Report**

* Academic Bowl send off and reminder that 2 of the students won the national championship freshman year and are now seniors.
* LD 1756 update discussed regarding DRM Lease. DRM is in, but not taking in clients right now because of ADA code. AGs office allows them to be there, just can’t take in clients. We had a walkthrough with town, codes, etc. to get approved. Senate passed Bill to go to House, but the House tabled it and Senator Pierce shared she was working through the kinks for us.
* The Organization chart and updated JD’s for the open positions was discussed along with process for recruitment. Hopeful by March meeting, if there is a viable candidate, an interview committee will be in place and we’d present person for approval. Will then recommend Karen moves into the new position. OJ will continue to carry over the education side.
* The BODneeds to recruit, there are a few up for renewal and need to think about recruitment of new members. Request for someone with superintendent experience and a parent of a residential student.
* Motion to develop an Ad Hoc Committee for recruitment and retention focus for Board Members. – All in Favor, No Opposed
* The Residential RFP garnered no Bidders. Spurwink has offered to continue with the current contract, but there are several concerns that need to be addressed with that organization at this time. Discussion related to publicity and sharing the RFP, potential extension of due date, etc. OJ will update BOD at March Meeting regarding the next steps.
* HRSA Grant continues to request the BOD proceed with Policy Reviews. The March meeting will have this as an Agenda Item.
* The Library will soon become a conference center. There is an event being held there on March 2nd and it has been a significant undertaking to clear that out. We will need to put some things in storage. If anyone knows folks who might need a conference space.
* **MECDHH/GBSD Budget** has been approved for Flat funding. We have an opportunity around further conversation about regionalization. We are having meaningful conversations with Morrison to talk about the middle student service needs. These are Deaf children whose needs are beyond Deafness with a need for more intervention. Jan Breton discussion happening to try to fund a pilot program in Portland with us.
* Karen has been invited to Austria to present on her program and take a leadership role in a worldwide program.

1. **Review: First Reading:** Tabled
2. **Executive Session Review of Confidential Contracts [1 MRSA Subsection 405 (6)(D)]**

* Motion to move into Executive Session – All in Favor, 0 Opposed
* Motion to establish an Ad Hoc Confidential Employee Contract Negotiations Committee - All in Favor, 0 Opposed

**X Adjournment**

* Motion for Adjournment at 8:07pm – All in Favor, 0 Opposed