



# THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

THE GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

## Board of Directors Meeting

February 4, 2021

### Agenda

- 5:00pm I. **Call to Order and Roll Call of Board Members – Lisette Belanger, *Chair***  
Michelle Ames, Roxanne Baker, Lisette Belanger, Robin Foster, Jennifer Gaulin,  
Corda Kinzie, Paula Matlins, Tommy Minch, Terry Morrell, Amber Oakes, Anna Perna,  
Mike Pulsifer  
Student representatives: Sherry Foster, Keyana Kassa
- 5:02pm II. **Adjustments to the Agenda**  
“I move to approve the agenda [state with or without changes].”  
“I second the motion.”
- 5:05pm III **Public Comments**
- 5:10pm IV. **Motion to approve January 7, 2021 minutes**  
“I move to approve the minutes of January 7, 2021 [state with or without changes].”  
“I second the motion.”
- 5:15pm V. **Committee Reports**
- Policy
  - Strategic Planning
  - Human Resources & Finance
  - Facilities
  - Board Development
  - Member Recruitment & Retention
  - Legislative Action
  - Bylaws
- 5:20pm VI. **Budget Update**, Catherine Murphy, *Director of Operations and Human Resource*
- 5:30 pm VII. **Executive Director’s Report**
- 5:55 pm VIII. **Motion to Exit Public Meeting and Enter Executive Session for a discussion of:  
Employee Assignment and Duties; Union Contract Memorandum of Agreement**  
“I move to exit the public meeting and enter Executive Session as per article MRS 405-  
6A at [state time] for a discussion of Employee Assignment and Duties; and the Union  
Contract Memorandum of Agreement.”  
“I second the motion.”
- 6:10pm IX. **Motion to Exit Executive Session and Enter the Public Meeting**  
“I move to exit Executive Session and enter the public meeting [state time].”  
“I second the motion”
- 6:15pm X. **Motion to Approve Employee Assignment and Duties**  
“I move to approve Employee Assignment and Duties [state with or without changes].”  
“I second the motion.”



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6:18pm XI. **Motion to Approve the Union Contract Memorandum of Agreement**

“I move to approve the Union Contract Memorandum of Agreement [state with or without changes].”

“I second the motion.”

6:23 pm XII. **New Business**

6:25pm XIII. **Announcements**

6:30pm XIV. **Adjournment**

“I move that we adjourn to **Thursday, March 4, 2021.**”

“I second the motion.”