



THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

THE GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

Board of Directors Meeting

September 2, 2021

Agenda

- 5:30pm I. **Call to Order and Roll Call of Board Members – Lisette Belanger, *Chair***
Michelle Ames, Roxanne Baker, Lisette Belanger, Robin Foster, Jennifer Gaulin, Jamie Guerrette, Corda Kinzie, Paula Matlins, Tommy Minch, Terry Morrell, Amber Oakes, Anna Perna, Mike Pulsifer, Liz Seal, Sandra Wood
- 5:40pm II. **Motion to approve August 5, 2021 board minutes**
“I move to approve the minutes of the August 5, 2021 board meeting [state with or without changes].”
“I second the motion.”
- 5:43pm III. **Motion to approve August 19, 2021 board minutes**
“I move to approve the minutes of the August 19, 2021 board meeting [state with or without changes].”
“I second the motion.”
- 5:46pm IV. **Adjustments to the Agenda**
“I move to approve the September 2, 2021 agenda [state with or without changes].”
“I second the motion.”
- 5:50pm V. **Xavier Botana, *Superintendent of Portland Public Schools***
“I move to tentatively approve the Portland Public Schools utilizing space in the building(s) of MECDHH/GBSD on Mackworth Island [state with or without changes].”
“I second the motion.”
- 6:00pm VI. **Public Comments**
- 6:20pm VII. **Budget Update** Catherine Murphy, *Director of Business Operations and HR*
“I move to approve the Maine Educational Center for Deaf and Hard of Hearing/Governor Baxter School for the Deaf 2021-2022 fiscal year budget of \$10,335,353 as presented in the eleven cost centers below [state with or without changes].”
“I second the motion.”

Cost Center	Amount FY 22
Regular Instruction	\$ -
Technical Education	\$ -
Special Education	\$ 7,399,283
Other Instruction	\$ 61,145
Student/Staff Support	\$ 105,088
System Administration	\$ 974,845
School Administration	\$ -
Transportation	\$ 600,000
Facilities Maintenance	\$ 1,194,992
Debt Service	\$ -
Other Instruction	\$ -
Total	\$ 10,335,353



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6:30pm VIII. **Executive Director's Report**

6:40pm XIX. **Committee Members discussion**, Lisette Belanger, *Board Chair*
Committee Reports

- Policy
- Strategic Planning
- Human Resources & Finance
- Facilities
- Board Development
- Member Recruitment & Retention
- Legislative Action
- Bylaws

New Business

6:55pm X. **Approval of changes to the MECDHH/GBSD Accounting Handbook**

"I move to approve the changes to the MECDHH/GBSD Accounting Handbook [state with or without changes]."

"I second the motion."

7:00pm XI. **Approval of Corporate Resolution for BP Investment account**

"I move to approve Karen Hopkins, *Executive Director*, as a person authorized to approve the set-up of a direct deposit account for receipt of income resulting from this investment, and is authorized to sign, initial, accept or execute all documents in connection with this transaction [state with or without changes]."

"I second the motion."

7:05pm XII. **Approval of MaineStart 457B**

"I move to approve MECDHH/GBSD's participation in the MainePers 457B MaineStart plan. [state with or without changes]."

"I second the motion."

7:10pm XIII. **Staff Nomination** Marsha Ames, *Teacher of the Deaf*, Mackworth Island Preschool

"I move to accept the nomination of Marsha Ames for the position of *Teacher of the Deaf* at the Mackworth Island Preschool, effective August 23, 2021 [state with or without changes]."

"I second the motion."

7:13 pm XIV. **Motion to Exit Public Meeting and Enter Executive Session**

"I move to exit the public meeting and enter Executive Session to discuss union negotiations as per article MRS 405-6A at [state time]."

"I second the motion."

7:30pm XV. **Motion to Exit Executive Session and Enter the Public Meeting**

"I move to exit Executive Session and enter the public meeting at [state time]."

"I second the motion."



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7:33pm XVI. **Announcements**

7:40pm XVII. **Adjournment**

“I move we adjourn to **Thursday, October 7, 2021.**”

“I second the motion.”