



# THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

THE GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

## Board of Directors Meeting

August 6, 2020

### Agenda

- 4:55pm Check-in with zoom technology
- 5:00pm I. **Call to Order – Lisette Belanger, Chair, takes roll call**
- 5:02pm II. **Adjustments to the Agenda**  
“I motion to approve the agenda [state with or without changes].”  
“I second the motion.”
- 5:05pm III **Public Comments**
- 5:15 pm IV. **Approval of Minutes – June 16, 2020.**  
“I motion to approve the minutes of June 16, 2020 [state with or without changes].”  
“I second the motion.”
- 5:20pm V. **Committee Reports**
  - Policy
  - Strategic Planning
  - Human Resources & Finance
  - Facilities
  - Board Development
  - Member Recruitment & Retention
  - Legislative Action
  - Bylaws
- 5:40pm VI. **Budget Update** Catherine Murphy, *Director of Operations and Human Resource*
- 5:55pm VII. **Approval of the 2020-2021 Preschool Handbook**  
“I motion to approve the 2020-2021 Preschool Handbook [state with or without changes].”  
“I second the motion.”
- 6:10pm VIII. **Approval of the fall 2020 COVID-19 Guidelines: Return to Work Rules and Expectations for All Employees**  
“I motion to approve the fall 2020 COVID-19 Guidelines: Return to Work Rules and Expectations for All Employees [state with or without changes].”  
“I second the motion.”
- 6:30pm IX. **Executive Director’s Report**
  - Extend start of Kim Matthews as *Director of Mainstream and Deaf Education Programs* to January 1, 2021
  - Request and approval for Rebecca Falbo to assume *Interim Director of Mainstream and Deaf Education Programs* through December 31, 2020  
“I motion to approve Rebecca Falbo as *Interim Director of Mainstream and Deaf Education Programs* at 4 days a week effective August 1, 2020.”  
“I second the motion.”
  - Status report: reopening of school for Fall 2020
  - PPE update



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- Staff Professional Development plan for August 24-27, 2020 with one day devoted to Black Lives Matter
- Successful ESY (Extended School Year) program
- Signed MOU with Portland Public Schools
- MECDHH/GBSD enrollment criteria
  - “I motion to approve the MECDHH/GBSD School Enrollment Criteria [state with or without changes].”
  - “I second the motion.”
- Return to work, 3 scenarios, letter to staff
- Staff Nomination, Chelsea Alexander, full-time ECFS Consultant
  - “I motion to approve the nomination of Chelsea Alexander for the position of full-time ECFS Consultant effective August 24, 2020 [state with or without changes].”
  - “I second the motion.”
- Response to Bryon Oakes’ public comment
- Resignation: Alison Munson, Ed Tech III, Pre-school

6:55 pm X. **Announcements**

7:00 pm XI. **Enter Executive Session**

“I motion to leave the public meeting to enter Executive Session as per article MRS 405-6A at [give time].”

“I second the motion to enter Executive Session.”

7:10 pm XII. **Exit Executive Session**

“I motion to leave Executive Session and enter the public meeting [give time].”

“I second the motion to exit Executive Session and enter public session.”

7:12 pm XIII. **Approval of the MSEA Contract Memorandum of Agreements**

7:15pm XIV. **Adjournment**

“I motion that the meeting adjourn to **Thursday, September 3, 2020.**”

“I second the motion.”