



THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

THE GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

Board of Directors Meeting November 5, 2021 Minutes

- 5:30pm I. **Call to Order and Roll Call of Board Members – Lisette Belanger, *Chair***
Roxanne Baker, Lisette Belanger, Robin Foster, Jennifer Gaulin, Corda Kinzie, Paula Matlins, Tommy Minch, Terry Morrell, Amber Oakes, Anna Perna, Mike Pulsifer, Liz Seal, Sandra Wood
Student Representative: Sherry Foster
Board Excused: Jaime Guerrette, Keyana Kassa
- 5:35pm II. **Adjustments to the Agenda**
“I move to approve the November 5, 2021 agenda without changes.”
Anna Perna **motioned**. Terry Morrell **seconded**.
13 In favor. 0 Opposed. 0 Abstained.
- 5:38pm III. **Motion to approve October 7, 2021 board minutes**
“I move to approve the minutes of the October 7, 2021 board meeting without changes.”
Jennifer Gaulin **motioned**. Liz Seal **seconded**.
13 In favor. 0 Opposed. 0 Abstained.
- 5:39pm IV. **Public Comments**
MECDHH/GBSD’s North staff introduced themselves to the board
- 5:45pm V. **Executive Director’s Report** with Angela Moore, *Director of Special Education*, Brewer Community School
- Presentation by Angela Moore
 - Recap of Governor Mills visit to Mackworth Island
 - Update: Kindergarten readiness/ODDACE training
 - Update: Chapter 304
 - Update: Strategic Plan
 - Proposed space for new Bangor office
- 6:11pm VI. **North Site-based Report** Donna Cassavant, *North Coordinator, PreK - HS*
- 6:30pm VII. **Budget Update** Catherine Murphy, *Director of Business Operations and HR*
- 6:43pm VIII. **Committee Reports**
- **Policy** Mike Pulsifer reporting: we will vote on the second draft of 4 policies tonight
 - **Strategic Planning** Roxanne Baker reporting: nothing to report
 - **Human Resources & Finance** Terry Morrell reporting: nothing to report
 - **Facilities** Lisette Belanger reporting: nothing to report
 - **Board Development** Terry Morrell reporting: nothing to report
 - **Member Recruitment & Retention** Anna Perna: nothing to report



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- **Legislative Action** Amber Oakes reporting: we met on October 26th to review Chapter 304 before the document was sent to the state. Minor revisions were recommended and approved by Karen and the committee.
- **Bylaws** Terry Morrell reporting: nothing to report

New Business

6:50pm IX. **Rental Fees for the MECDDH/GBSD Cafeteria and Grounds**

After some discussion it was decided that the Facilities Committee would meet and submit a proposal for approval at a future board meeting.

Old Business

6:58pm X. **Policies, 2nd Reading**

JKAA Use of Physical Restraint & Seclusion

“I move to approve the second reading of policy **JKAA Use of Physical Restraint & Seclusion** without changes.”

Jennifer Gaulin **motioned**. Tommy Minch **seconded**.

12 In favor. Opposed. Abstained.

JKAA-R Procedures on Physical Restraint & Seclusion

“I move to approve the second reading of policy **JKAA-R Procedures on Physical Restraint & Seclusion** without changes.”

Jennifer Gaulin **motioned**. Roxanne **seconded**.

12 In favor. 0 Opposed. 0 Abstained.

GBP Earned Paid Leave

“I move to approve the second reading of policy **GBP Earned Paid Leave** without changes.”

Jennifer Gaulin **motioned**. Tommy Minch **seconded**.

12 In favor. 0 Opposed. 0 Abstained.

GCG Substitute Teachers

“I move to approve the second reading of policy **GCG Substitute Teachers** without changes.”

Jennifer Gaulin **motioned**. Robin Foster **seconded**.

12 In favor. 0 Opposed. 0 Abstained.

7:05pm XI. **Acceptance of the resignation of Kaitlyn Millen, *Director of Statewide Education & Family Services***

“I move to accept the resignation of Kaitlyn Millen, *Director of Statewide Education & Family Services* effective December 2, 2021 without changes.”

Jennifer Gaulin **motioned**. Robin Foster **seconded**.

11 In favor. Opposed. 1 Abstained.



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Minutes

7:10pm XII. **Acceptance of the resignation of Megan Kish, *Teacher of the Deaf***

“I move to accept the resignation of Megan Kish, *Teacher of the Deaf*, effective January 1, 2022.”

Robin Foster **motioned**. Paula Matlins **seconded**.

10 In favor. 0 Opposed. 2 Abstained.

7:15pm XIII. **Announcements**

Lauren Ridloff, a deaf actor, to star in new Marvel Studios movie “Eternals”.

<https://www.nytimes.com/2021/09/15/movies/lauren-ridloff-eternals-deaf-hero.html>

7:20pm XIV. **Adjournment**

“I move we adjourn to **Thursday, December 2, 2021.**”

Amber Oakes **motioned**. Jennifer **seconded**.

12 In favor. 0 Opposed. 0 Abstained.