



# THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

THE GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

## Board of Directors Meeting December 2, 2021 Minutes

- 5:36pm I. **Call to Order and Roll Call of Board Members – Lisette Belanger, Chair**  
Roxanne Baker, Lisette Belanger, Jennifer Gaulin, Mike Pulsifer, Liz Seal (5:50pm)  
Virtual: Robin, Anna Perna, Corda Kinzie, Tommy Minch, Amber Oakes, Jamie  
Guerrette, Terry Morrell  
Board Excused: Sandra Wood, Paula Matlins  
Student representatives: Sherry Foster
- 5:37pm II. **Adjustments to the agenda**  
“I move to approve the December 2, 2021 agenda state with the addition of the approval  
of the first reading of the amended MECDHH/GBSD Board Bylaws.”  
Tommy Minch **motioned**. Roxanne Baker **seconded**.  
**11 In favor. 0 Opposed. 0 Abstained.**
- 5:40pm III. **Motion to approve November 5, 2021 board minutes**  
“I move to approve the minutes of the November 5, 2021 board meeting without  
changes.”  
Jennifer Gaulin **motioned**. Mike Pulsifer **seconded**.  
**11 In favor. 0 Opposed. 0 Abstained.**
- 5:44pm IV. **Public Comments** None
- 5:45pm V. **Auditor’s Report**, Timothy Gill, *Runyon Kersteen Ouellette*
- 6:15pm VI. **Executive Director’s Report**
  - Completed 2020 Annual Report
  - Parent/infant playgroups return to Mackworth Island
  - Timeline for posting two open Director positions
  - State’s ‘Master Plan’ for Mackworth Island, no information yet
  - Strategic Plan update
  - New website and social media platforms, projected roll-out January or February
- 6:45pm VII. **Committee Reports**
  - **Policy** Mike Pulsifer reporting: nothing to report
  - **Strategic Planning** Karen included an update in her report
  - **Human Resources & Finance** Terry Morrell reporting: Met on November 22nd. Discussion tonight on whether or not to charge for use of facilities
  - **Facilities** Lisette Belanger reporting: nothing to report
  - **Board Development** Terry Morrell reporting: nothing to report
  - **Member Recruitment & Retention** Anna Perna: we met on November 30th. We are starting a search to fill 2 vacancies
  - **Legislative Action** Amber Oakes reporting: nothing to report
  - **Bylaws** Terry Morrell reporting: We met twice this month and have recommended changes to the Bylaws for discussion tonight.



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Board of Directors Meeting  
December 2, 2021  
Minutes

**Old Business**

6:52pm VIII. **Motion to approve MECDHH/GBSD facility rental maintenance and custodial fees as presented by the board facilities committee**

“I move to approve MECDHH/GBSD facility rental maintenance and custodial fees as presented by the board facilities committee without changes.”

Jennifer Gaulin **motioned**. Mike Pulsifer **seconded**.

12 **In favor**. 0 **Opposed**. 0 **Abstained**.

**New Business**

6:59 pm IX. **Motion to approve the first reading of the MECDHH/GBSD board bylaws**

“I move to approve the first reading of the MECDHH/GBSD board bylaws with suggested revisions .”

Roxanne Baker **motioned**. Jennifer Gaulin **seconds**

**Discussion**

12 **In favor**. 0 **Opposed**. 0 **Abstained**.

7:22 pm X. **Motion to Exit Public Meeting and Enter Executive Session**

“I move to exit the public meeting and enter Executive Session to discuss personnel as per article MRS §405-6A at 7:22.”

Jennifer Gaulin **motioned**. Mike Pulsifer **seconded**.

12 **In favor**. 0 **Opposed**. 0 **Abstained**.

8:04pm XI. **Motion to Exit Executive Session and Enter the Public Meeting**

“I move to exit Executive Session and enter the public meeting at 8:04.”

Mike Pulsifer **motioned**. Jennifer Gaulin **seconded**.

12 **In favor**. 0 **Opposed**. 0 **Abstained**.

8:05pm XII. **Announcements** Robin Foster announced her resignation from the board.

8:06pm XIII. **Adjournment**

“I move we adjourn to **Thursday, January 6, 2022**.”

Amber Oakes **motioned**. Jennifer Gaulin **seconded**.

12 **In favor**. 0 **Opposed**. 0 **Abstained**.