Maine Educational Center for the Deaf and Hard of Hearing Governor Baxter School for the Deaf School Board Meeting Falmouth, Maine December 1, 2016

Board Present: Joan Toy (Vice Chair), Jason White, Laurel Kelley, Frances Frost, Fran Jacques, David Gaul, John Shattuck, Don Miller, Debbie Camire

Board Excused: Diane St. Lawrence, Roxanne Baker, Michelle Ames, Samantha Hebert, Taylor Gagnon

Administration: David Sherry, John Jones, Traci Drake, Karen Hopkins

I. CALL TO ORDER: The meeting was called to order at 5:00PM.

II. ANNOUNCEMENTS: none

III. ADJUSTMENTS TO THE AGENDA: David Gaul motioned to add an Executive Session Pursuant to 1 M.R.S.A. § 405 (6)(A) to discuss Promotion of Employees. Laurel Kelley seconded.

opposed

IV. PUBLIC COMMENTS: David Sherry gave an update on the process of setting up ASL classes for staff. Joan Toy announced a change in format for future Board agendas. Beginning in January, dinner will be from 5:00PM to 5:30PM and Board meetings will begin at 5:30PM instead of 5:00PM. The reason for this is to minimize disruptions.

V. APPROVAL OF MINUTES – November 3, 2016

Don Miller motioned to approve the minutes of November 3, 2016. Debbie Camire seconded.

Vote: 8 in favor 0 opposed 1 abstention (Debbie Camire)

VI. Policy Review – 2nd Reading: - Bullying/File:JICK

David Gaul motioned to approve policy JICK in the second reading. Don Miller seconded.

Vote:8 in favor0 opposed

VII. REVIEW OF FY18 BUDGET TIMELINE: A budget presentation timeline was handed out, reviewed and discussed for the FY2018 budget. It was decide

that there will be a second Board budget meeting and is scheduled for March 16.

VIII. EXECUTIVE DIRECTOR'S REPORT:

- Three Foundation Board members are resigning. A possible merger with the Development Committee was proposed.
- There are still vacancies for: a Speech Language Pathologist, a full time ed tech and a half time ed tech.
- A decision was made not to do the Mainecare billing for BHP (Behavioral Health Professionals).
- We are contracting with Portland Public Schools to have a nurse for ten hours per month.

Other key points of the Executive Director's Report were covered. A copy is enclosed in the Executive Director's office.

DINNER/BREAK

IX. UPDATE ON FY17 FINANCIAL STANDING: An update and review of the FY17 financial standing were given. Questions were answered.

X. COMMITTEE REPORTS AND RECOMMENDATIONS:

The Finance Committee met and reviewed the same information as was shared with the Board in agenda item IX. This was followed by a Facilities Committee meeting who discussed: the condition of roof tops and plans to address repairs, the kitchen area and stove and how a gas stove will be purchased, tree removal, and telephone poles repairs.

XI. EXECUTIVE SESSION:

- Promotion of Employees Pursuant to 1 M.R.S.A. § 405 (6)(A)

Debbie Camire motioned to enter into Executive Session to discuss the promotion of employees Pursuant to 1 M.R.S.A. § 405 (6)(A). Frances Frost seconded.

Vote:9 in favor0 opposed

The Board entered into Executive Session at 6:31PM.

Public Session resumed at 6:53PM.

XII. ADJOURNMENT: Don Miller motioned to adjourn the meeting at 6:53PM. Debbie Camire seconded.

Vote:9 in favor0 opposed

The meeting was adjourned at **6:54**PM.

Board Approved: January 5, 2017