

**Maine Educational Center for the Deaf and Hard of Hearing
Governor Baxter School for the Deaf
School Board Meeting Minutes
September 4, 2014**

Board Present: Diane St. Lawrence (Chair), Joan Toy (Vice Chair), Laurel Kelly, David Gaul, Frances Frost, Jason White, Don Miller, Fran Jacques, Roxanne Baker

Administration: David Sherry, John Jones, Karen Hopkins, Angie Bruno, Traci Drake

I. CALL TO ORDER: The meeting was called to order at 5:15PM.

II. ANNOUNCEMENTS: The Deaf Culture Festival will be on September 20. There will be an ASL Poetry Presentation by Terrylene on September 19 at USM.

III. ADJUSTMENTS TO THE AGENDA: Agenda items XI and XII will be combined

IV. PUBLIC COMMENTS: none

V. APPROVAL OF MINUTES – June 5, 2014

Joan Toy motioned to approve the minutes of June 5, 2014. Roxanne Baker seconded.

Vote: 9 in favor 0 opposed

APPROVAL OF MINUTES – August 21, 2014

Joan Toy motioned to approve the minutes of August 21, 2014. Fran Jacques seconded.

Joan Toy moved to withdraw her original motion and table the minutes of August 21, 2014 until the second revision. Fran Jacques seconded.

Vote: 8 in favor 0 opposed 1 abstention (Jason White)

VI. BUDGET REVIEW: A review of the budget was given and questions were answered. Interpreting has become a separate line and no longer is part of the personal professional service line. David reviewed the additional monies granted by DOE to cover transportation, a PSO consultant and the Library Resource Center. Joan Toy motioned to direct the Business Manager to add additional funds to the Income Statement on the budget and to add the additional expenses of not only transportation but also for one full time equivalent PSO position and a .3 F.T.E. Library Educational Technician.

Roxanne Baker seconded.

Vote: 9 in favor 0 opposed

DINNER/BREAK

VII. ENROLLMENT NUMBERS: Enrollment numbers were reviewed.

VIII. OPENING OF SCHOOL REPORT: The Early Childhood and Family Services, Academic and Public School Outreach departments all gave brief reports on the opening of school process.

IX. APPROVAL OF 2014-2015 SCHOOL BOARD CALENDAR: Joan Toy motioned to approve the 2014-2014 School Board Calendar as amended. Roxanne Baker seconded.

Vote: 9 in favor 0 opposed

X. APPROVAL OF SCHOOL PHYSICIAN CONTRACT: Joan Toy motioned to accept the school physician contract pending the approval of the Attorney General's office. Don Miller seconded.

Vote: 9 in favor 0 opposed

XI. REAPPOINT COMMITTEES: Add Ad Hoc Committees as Needed: Board members were appointed and reappointed to committees. An Ad Hoc Committee of Legislative and Ad Hoc committee to review the Confidential Employees Contract were established Traci Drake will give a tour of the facilities to Jason White and any other Board member interested in being on the Facilities Committee.

XII. BOARD MEMBER ORIENTATION, GOAL SETTING AND DISCUSSION OF CRITICAL ISSUES FACING THE BOARD: Board members were asked to try and access their First Class email account. Critical issues include:

- Need for a regularly scheduled review of Strategic Plan actions
- Expanding parental involvement
- Continue with Legislative information sessions (such as July 22 event)
- Increase number of Deaf or Hard of Hearing Board members
- Focus more on how students are doing rather than what students are doing (data)
- Increase orientation opportunities for Board members
- Board communications use of First Class

David Gaul would like each Board member to share what they each feel the critical issues facing the Board are and sees as possible remedies.

XIII. ADJOURNMENT: Don Miller moved to adjourn the meeting at 8:05PM.
Fran Jacques seconded.

Vote: 7 in favor 0 opposed

The meeting was adjourned at 8:05PM.

Board Approved: October 2, 2014