

**Maine Educational Center for the Deaf and Hard of Hearing
Governor Baxter School for the Deaf
School Board Meeting
November 6, 2014**

Board Present: Diane St. Lawrence (Chair), David Gaul, Don Miller, Roxanne Baker, Laurel Kelly, Fran Jacques, Jason White, Frances Frost, Debbie Camire, Courtney Camire

Board Excused: Joan Toy

Administration: David Sherry, John Jones, Karen Hopkins, Angie Bruno, Traci Drake

Guest: Jan Breton from DOE

I. CALL TO ORDER: The meeting was called to order at 5:15PM.

II. ANNOUNCEMENTS: Our two new board members are Debbie Camire and Courtney Camire. The Board welcomed Jan Breton from DOE and expressed appreciation for the support received from DOE.

III. ADJUSTMENTS TO THE AGENDA: none

IV. PUBLIC COMMENTS: none

V. APPROVAL OF MINUTES – October 2, 2014

Diane St. Lawrence motioned to approve the minutes of October 2, 2014. Frances Frost seconded.

Vote: 5 in favor 0 opposed 3 abstentions (Don Miller, David Gaul, Debbie Camire)

VI. POLICY REVIEW:

1st Readings:

- Employee Use of Cell Phones/File:GBCC

Don Miller motioned to approve policy GBCC in the first reading. Frances Frost seconded.

Vote: 8 in favor 0 opposed

- Bloodborne Pathogens/File:GBGAA

Diane St. Lawrence motioned to approve policy GBGAA in the first reading. Don Miller seconded.

Vote:

8 in favor

0 opposed

VII. REPORT OUT ON MAINE SCHOOL MANAGEMENT ASSOCIATION

ANNUAL CONFERENCE: Board members Diane St. Lawrence, Frances Frost, Laurel Kelly and Roxanne Baker attended the MSMA Annual Conference and shared what they learned and experienced at the conference.

From Jan Breton regarding new proficiency standards:

- Portland has asked for an extension in some areas
- Students must meet all 8 content areas
- There is some discussion regarding introducing legislation to lessen the number of required content areas (i.e. math, reading, language arts)
- Differentiation of transcripts might be a way to achieve this

VIII. BUDGET REVIEW: A brief review of the budget was given. Trash is collected weekly on an AAA flatbed truck. This is an additional \$150 per week (for September the additional cost was \$600).

Audit:

- State actuarial draft arrived Tuesday, Nov. 4
- Not sure when final report will arrive (most likely next month)
- Kitchen staff person hired (Della)
- Business Managers Law Seminar by Drummond Woodsum was held Oct. 31, 2014 and Traci attended.

Roxanne Baker inquired about “interest income”.

- Wyman Trust
- Restricted Funds held by state and invested by state from which we accrue interest money

Roxanne Baker also inquired about rental income from the leases (Friends School and REAL School). David Gaul asked what the current interest rate that we are receiving is. Is it competitive? Traci has not done any “shopping around” for rates. We are using and have been using TD Bank.

DINNER/BREAK

IX. EXECUTIVE DIRECTOR’S REPORT: Key points of the Executive Director’s Report were covered. This report is enclosed and filed in the Executive Director’s office.

X. COMMITTEE REPORTS AND RECOMMENDATIONS: A facilities tour was given to Board members. Issues involving the boiler were brought up. David Gaul motioned that funds be moved from the budget to incrementally update the boiler system. Fran Jacques seconded. David Gaul withdrew his motion since a vote by the Board is not necessary to move line item to line item within

the budget. The Board is in support of the effort and wants to be kept apprised of the situation.

XI. FREEDOM OF ACCESS BOARD MEMBER TRAINING VIDEO: Due to lack of time, it was decided to table the training video until the December Board meeting.

XII. ADJOURNMENT: Don Miller moved to adjourn the meeting at 7:53PM. Debbie Camire seconded.

Vote: 8 in favor 0 opposed

The meeting was adjourned at 7:53PM.

Board Approved: December 4, 2014