

**Maine Educational Center for the Deaf and Hard of Hearing  
Governor Baxter School for the Deaf  
School Board Meeting Record  
October 2, 2014**

**Board Present:** Diane St. Lawrence (Chair), Joan Toy (Vice Chair), Laurel Kelly, Roxanne Baker, Fran Jacques, Frances Frost, Jason White

**Board Excused:** David Gaul, Don Miller, Debbie Camire

**Administration:** David Sherry, John Jones, Karen Hopkins, Angie Bruno, Traci Drake

**Guest:** Mary Ellen Wilson

**I. CALL TO ORDER:** The meeting was called to order at 5:01PM.

**II. ANNOUNCEMENTS:** none

**III. ADJUSTMENTS TO THE AGENDA:** Joan Toy motioned to table Board Goal Setting and replace it with Attendance at Maine School Management Association Conference. Frances Frost seconded.

**Vote:                                7 in favor                                0 opposed**

**IV. PUBLIC COMMENTS:** none

**V. APPROVAL OF MINUTES – August 21, 2014**

Roxanne Baker motioned to approve the minutes of August 21, 2014. Joan Toy seconded.

**Vote:                                6 in favor                                0 opposed                                1 abstention (Jason White)**

**APPROVAL OF MINUTES – September 4, 2014**

Roxanne Baker motioned to approve the minutes of September 4, 2014. Frances Frost seconded.

**Vote:                                7 in favor                                0 opposed**

**VI. POLICY REVIEW:** Joan Toy motioned to table Policy Review. Fran Jacques seconded.

**Vote:                                7 in favor                                0 opposed**

**VII. EXECUTIVE DIRECTOR'S REPORT:** Key points of the Executive Director's Report were covered. This report is enclosed and filed in the

Executive Director's office. A lengthy discussion was held regarding regionalization.

**VIII. REVIEW ANNUAL FINANCIAL AUDIT:** The draft of the annual financial audit was reviewed. The final draft was not prepared because the necessary information from the state had not been received yet. Traci Drake explained how, in future board meetings, the auditor would need to be present for the review. Joan Toy motioned to accept the audit in draft form. Roxanne Baker seconded.

**Vote:                                7 in favor                                0 opposed**

**IX. VOTE OF SCHOOL PHYSICIAN CONTRACT:** Joan Toy motioned to accept the school physician contract. Frances Frost seconded.

**Vote:                                7 in favor                                0 opposed**

**X. APPROVAL OF ACADEMIC DEPARTMENT STUDENT/PARENT HANDBOOK:** Joan Toy motioned to accept the Academic Department Student/Parent Handbook with the Board suggested amendments. Roxanne Baker seconded.

**Vote:                                7 in favor                                0 opposed**

**XI. APPROVAL OF PRESCHOOL HANDBOOK:** Joan Toy motioned to approve the Preschool Handbook with the Board suggested amendments. Laurel Kelly seconded.

**Vote:                                7 in favor                                0 opposed**

**XII. STAFF NOMINATION – ECFS Consultant:** Joan Toy motioned to accept the nomination to Pamela Doig as Early Childhood and Family Services Consultant. Fran Jacques seconded.

**Vote:                                7 in favor                                0 opposed**

**XIII. ATTENDANCE AT MAINE SCHOOL MANAGEMENT ASSOCIATION CONFERENCE:** It was decided that David Sherry, Diane St. Lawrence and Frances Frost would attend the conference one day only, October 23 and that Roxanne Baker and Laurel Kelly would attend the conference one day only, October 24.

**XIV. COMMITTEE REPORTS AND RECOMMENDATIONS:** Recent activities of the Strategic Planning Committee were reviewed. Board members were asked to send their greatest concerns to Diane St. Lawrence to be considered for the Strategic Plan.

**XV. ADJOURNMENT:** Frances Frost moved to adjourn the meeting at 7:50PM.  
Jason White seconded.

**Vote:                      7 in favor                      0 opposed**

The meeting was adjourned at 7:50PM.

**Board Approved: November 6, 2014**