

SUSPECTED CHILD ABUSE/NEGLECT REPORT FORM		File: JLFA-E
Section: J Students	Adopted: 10/03/2019	Last Revised: 10/03/2019

CONFIRMATION OF REPORT

(Used for confirming principal, designated agent or Executive Director report to authorities)

Name of designated agent: _____

Agency contacted by phone: _____

Name and title of agency contact: _____

Date and time of phone report: _____

Copy of report form sent (included date and addressee): _____

Designated Agent Signature

Date and Time

EMPLOYEE'S ACKNOWLEDGEMENT OF RECEIPT OF CONFIRMATION

(To be returned to designated agent)

I have received confirmation that my report has been made to DHHS or the DA by the Designated Agent.

Notifying Person/Original Reporter's Signature
(Employee's Signature)

Date and Time

For more information see Policy JLFA.
Adopted: October 3, 2019