



Board of Directors Meeting  
March 5, 2020  
Agenda

- 5:00pm I. **Working Dinner**
- 5:10pm II. **Call to Order**
- 5:12pm III. **Adjustments to the Agenda**  
“I motion to approve the agenda [state with or without changes].”  
“I second the motion.”
- 5:15pm IV. **Public Comments**
- 5:20pm V. **Approval of Minutes** – January 8, 2020  
“I motion to approve the minutes of January 8, 2020 [state with or without changes].”  
“I second the motion.”
- 5:25pm VI. **Committee Reports**
- Policy
  - Strategic Planning
  - Human Resources & Finance
  - Facilities
  - Board Development
  - Member Recruitment & Retention
  - Legislative Action
  - Bylaws
- 5:40pm VII. **Policy Readings**
- 2nd Reading**
- **JEA** Compulsory Attendance
  - **ACAA-R** Student Discrimination & Harassment Complaint Procedure
  - **ACAB** Harassment & Sexual Harassment of School Employees
  - **ACAB-R** Employee Discrimination & Harassment Complaint Procedure
  - **ACAD** Hazing
  - **ADC** Tobacco-free Schools: Use & Possession of Tobacco & Electronic Smoking Devices
  - **JEA** Compulsory Attendance  
“I motion to accept the second reading of policies *JEA*; *ACAA-R*; *ACAB*; *ACAB-R*; *ACAD*; *ACD* and *JEA* [state with or without changes].”  
“I second the motion.”



# THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

THE GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

## Board of Directors Meeting

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### Agenda

- 5:50pm VIII. **Budget Update and Approval of Accounting Handbook**  
Cathy Murphy, *Director of Operations and Human Resources*  
“I motion to approve the Accounting Handbook [state with or without changes].”  
“I second the motion.”
- 6:05pm X. **Executive Director’s Report**
- Attended swearing in of 4 new board members on February 20, 2020
    - Corda Kinzie
    - Paula Matlins
    - Jennifer Gaulin
    - Tommy Minch
  - Two board member renewals on February 20, 2020
    - Amber Oakes
    - Robin Foster
  - One board renewal on February 24, 2020
    - Anna Perna
  - Governor’s supplemental budget hearing for \$500,000 toward Brewer program, February 26, 2020
  - New Hire, Katie Bucklin, part-time Ed Tech III
  - New Hire, Stephanie Crowley, full-time Ed Tech III, EECS
  - Staff Nomination, Jennifer Opperman, full-time Itinerant Teacher of the Deaf/Public School Outreach Consultant  
“I motion to approve the nomination of Jennifer Opperman for the position of full-time Itinerant Teacher of the Deaf/Public School Outreach Consultant [state with or without changes].”  
“I second the motion.”
  - Vacated PSO Consultant position
  - Attended COPSD meeting in Miami, February 9-11, 2020
  - American School for the Deaf, article
- 6:30pm XI. **Announcements**
- Board members sign code of ethics document
- 6:40pm XII. **Executive Session**  
“I move that the meeting enter Executive Session as per article MRS 405-6A at [state time].”  
“I second the motion to enter Executive Session.”
- 7:00pm XIII. **Adjournment**  
“I motion that the meeting adjourn to Thursday, April 2, 2020 in the GBSD cafeteria.”  
“I second the motion to adjourn.”