



Board of Directors Meeting
January 8, 2020
Minutes

Board Present: Anna Perna (Chair), Lisette Belanger, Robin Foster, Michael Pulsifer, Terry Morrell, Marena Thompson (student rep)

Board Excused: Roxanne Baker, Amber Oakes

Administration: OJ Logue, Rebecca Falbo, Cathy Murphy, Karen Hopkins

Guests: Captain Colin Shea, Chief Howard Rice, Jr., Tommy Minch, Corda Kinzie, Jane Hecker-Cain

Interpreters: Marissa Zastrow, Julia Schafer

5:00pm I. **Working Dinner**

5:10pm II. **Call to Order**

5:11pm III. **Adjustments to the Agenda**

I motion to approve the agenda.

Lisette Belanger motioned. Terry Morrell seconded.

Discussion: Owen Logue made an adjustment to Executive Director's report.

6 In favor. 0 Opposed. 0 Abstained.

5:--pm IV. **Public Comments**

Introduction of guests Captain Shea and Chief Rice of the Falmouth Police Department

5:--pm V. **Approval of Minutes** – December 5, 2019

I motion to approve December 5, 2019 meeting minutes.

Terry Morrell motioned. Robin Foster seconded.

Discussion: Anna Perna made an edit to the minutes.

5 In favor. 0 Opposed. 1 Abstained.

5:15pm VI. **Emergency Management Plan** Captain Colin Shea and Chief Howard Rice, Jr.,
Falmouth Police Department

Captain Shea and Chief Rice presented the Emergency Operations Plan (EOP) to the board

I motion to approve the EOP with a yearly review by the board.

Mike Pulsifer Motioned, Lisette Belanger seconded.

Discussion: Are tenants included in the EOP? Siren and alpha pagers to alert all tenants *on* island.

6 In favor. 0 Opposed. 1 Abstained.

Documents are signed by Executive Director Owen Logue and Chief Rice.

5:47pm VII. **Committee Reports**

- *Policy*, 1st and 2nd readings tonight
- *Strategic Planning*, nothing to report
- *Human Resources & Finance*, nothing to report
- *Facilities*, nothing to report



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- *Board Development*, nothing to report, I will follow up in two weeks
- *Member Recruitment & Retention*, Suzy updated
- *Legislative Action*, no action at this point
- *Bylaws*, will report next month

5:55pm VIII. **Policy Readings**

2nd Reading

– **JIC Student Code of Conduct**

“I move to accept the second reading of the policy *JIC Student Code of Conduct* as presented.”

Robin Foster motioned. Michelle Ames seconded.

6 Favor. 0 Opposed. 0 Abstained.

– **JJIF Management of Concussion and Other Head Injuries**

“I move to accept the second reading of the policy *JJIF Management of Concussion and Other Head Injuries* as presented.”

Robin Foster motioned. Michelle Ames seconded.

6 Favor. 0 Opposed. 0 Abstained.

Motion Robin. Second Terry. No discussion.

6 In favor. 0 Opposed. 0 Abstained.

Again Motion Mike, Michelle seconds

6:04pm

1st Reading

– **ACAA Harassment & Sexual Harassment of Students**

“I move to accept the first reading of the policy *ACAA Harassment & Sexual Harassment of Students* as presented.”

Robin Foster motioned. Terry Morrell seconded.

6 In favor. 0 Opposed. 0 Abstained.

– **ACAA-R Student Discrimination & Harassment Complaint Procedure**

“I move to accept the first reading of the policy *ACAA-R Student Discrimination & Harassment Complaint Procedure* as presented.”

Robin Foster motioned. Mike Pulsifer seconded.

6 In favor. 0 Opposed. 0 Abstained.



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- **ACAB Harassment & Sexual Harassment of School Employees**
“I move to accept the first reading of the policy *ACAB Harassment & Sexual Harassment of School Employees* as presented.”
Robin Foster motioned. Lisette Belanger seconded.
6 In favor. 0 Opposed. 0 Abstained.
 - **ACAB-R Employee Discrimination & Harassment Complaint Procedure**
“I move to accept the first reading of the policy *ACAB-R Employee Discrimination & Harassment Complaint Procedure* as presented.”
Robin Foster motioned. Lisette Belanger seconded.
6 In favor. 0 Opposed. 0 Abstained.
 - **ACAD Hazing**
“I move to accept the first reading of the policy *ACAD Hazing* as presented.”
Robin Foster motioned. Michelle Ames seconded.
6 In favor. 0 Opposed. 0 Abstained.
 - **ADC Tobacco-free Schools: Use & Possession of Tobacco & Electronic Smoking Devices**
“I move to accept the first reading of the policy *ADC Tobacco-free Schools: Use & Possession of Tobacco & Electronic Smoking Devices* as presented.”
Lisette Belanger motioned. Mike Pulsifer seconded.
6 In favor. 0 Opposed. 0 Abstained.
 - **JEA Compulsory Attendance**
“I move to accept the first reading of the policy *JEA Compulsory Attendance* as presented.”
Michelle Ames motioned. Terry Morrell seconded.
6 In favor. 0 Opposed. 0 Abstained.
- 6:13pm IX. **Budget Report** Cathy Murphy, *Director of Operations and Human Resources*
- 6:22pm X. **Executive Director’s Report**
- Nomination of new staff
“I motion to accept the nomination of Donna Cassavant for the position of ECFS coordinator. “
Terry Morell motioned. Lisette Belanger seconded.
Discussion: It was confirmed that Donna is fluent in ASL.
In favor 6. 0 Opposed. 0 Abstained



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- Request to hire part-time (.6) Ed Tech for pre-school (CINC funding)
“I motion to approve the addition of a part-time (.6 hours) Educational Technician position.”
Mike Pulsifer motioned. Terry Morrell seconded.
Discussion: Clarification that position will be in the pre-school mornings only.
In favor 6. 0 Opposed. 0 Abstained
- Request to hire one full-time, 6-month Ed Tech position
“I motion to approve a 1-year, full time Educational Technician III position.”
Anna Perna motioned. Lisette Belanger seconded.
Discussion: Clarification to confirm funds are available
In favor 6. 0 Opposed. 0 Abstained
- Report on meeting with Representative Pierce on December 3, 2019
- Report on Sarah Forster, Attorney General, meeting with the leadership team on December 18, 2019
- Stakeholder’s meeting with DOE Director of Special Education, Erin Frazier, and Special Education directors statewide, was held on December 19, 2019
- Lease agreement signed with Maine Behavioral Health

6:23pm XI. **Announcements**

- Michelle Ames shared that MECDHH/GBSD Senior Maintenance Mechanic, Bill Rix, will attend peer support group to share is innovative board games.
- Robin Foster requested that the board sign a Code of Ethics at the next meeting, February, 6, 2020.

6:45pm XII. **Executive Session**

“I move that the Board enter Executive Session as per article MRS 405-6A.”

Terry Morrell motioned. Robin Foster seconded.

6 In favor. 0 Opposed. 0 Abstained.

6:51pm Executive Session opened

7:31pm Board members exited Executive Session

7:32pm “I move to re-enter Executive Session.”

Mike Pulsifer motioned. Terry Morrell seconded.

7:35pm “I move to accept Owen J. Logue’s resignation as of January 7, 2021.”

Lisette Belanger motioned. Robin Foster seconded.



THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

THE GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

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5 in favor. 0 Opposed. 1 Abstention, Michelle Ames because she does not want Owen to leave

7:37pm XIII. **Adjournment**

“I move that the meeting adjourn to Thursday, February 5, 2020 in the GBSD cafeteria.”

Lisette Belanger motioned. Michelle Ames seconded.

6 in Favor. 0 Opposed. 0 Abstained