



# THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

GOVERNOR BAXTER SCHOOL FOR THE DEAF  
One Mackworth Island, Falmouth, ME 04105

Board of Directors Meeting  
March 6, 2025  
Minutes

- 5:36pm I. **Call to Order and Roll Call of Board Members – Tommy Minch, Chair**  
Roxanne Baker, Lisette Belanger, Jason Bubier, Beth Campbell, Barbara Millios, Tommy Minch, *Chair*, Anna Perna, *Vice Chair*, Mike Pulsifer, Dawna Thorpe, Sandra Wood  
Excused: Liz Seal  
Also present: Steve Bailey, MSBA, Evah Hellewell, Interpreter, Grace Cooney, Interpreter, Amy Richardson, Interpreter, Claire Jeffers, Board candidate, Kimberly Matthews, Asst Director SEFS, Dean Flanagin, Dir of Operations, Lori Levesque, Dir of HR, Cathy Lushman, Culture and Longevity Consultant, Steve Connolly, Executive Director, Susie Tiggs, Dir of SEFS, David Hillier, Information System Support Specialist, Emily Blachly, Ellie Binnion,
- 5:42pm II. **Adjustments to the Agenda**  
*Adjusted to add Executive Session to discuss Article X*  
Mike **motioned**; Jason **seconded**  
**10 in favor. 0 opposed. 0 abstained**
- 5:50pm III. **Motion to Approve the February 6, 2025 Board Minutes**  
*Approved without changes*  
Lisette **motioned**; Dawna **seconded**  
**10 in favor. 0 opposed. 0 abstained**
- 5:52pm IV. **Public Comments** (see “[Public Participation at Board Meetings](#)” policy)  
*No public comments*
- 5:53pm V. **Executive Director’s Report** Steve Connolly, *Executive Director*
- *Seagulls basketball team played at American School for the Deaf in CT*
  - *For Read Across America Week, the Cat in the Hat (AKA Steve) read “Green Eggs and Ham” in preschool today, and green eggs and ham were served after*
  - *Continuing to work with Lewiston Schools about a collaboration next school year*
  - *Bobbi Jo Guerrette (HS senior in our program) will present at May board meeting*
  - *Time capsule is being put together to go in the new gateway and will be opened at a significant date perhaps 50 years in the future*
- 6:07pm VI. **Facilities Updates** Dean Flanagin, *Director of Operations*
- 6:23pm VII. **Committee Reports**
- Policy - Mike Pulsifer, Chair - *will be going over more policies for first readings in next meeting*
  - Strategic Planning - Roxanne Baker, Chair - *nothing to report*
  - Human Resources - Tommy Minch, Chair - *nothing to report*
  - Finance - Tommy Minch, Chair - *nothing to report*
  - Facilities - Liz Seal, Chair (*Liz not present*)
  - Board Development - Anna Perna, Chair - *nothing to report*
  - Member Recruitment & Retention - Anna Perna, Chair - *currently, we have 2 board member openings and 2 student rep openings*
  - Legislative Action - Roxanne Baker, Chair - *nothing to report*
  - Bylaws - Tommy Minch, Chair - *nothing to report*
- 6:33pm VIII. **MSMA Workshop: Review of Board and Superintendent Roles** - Steve Bailey, *Executive Director, Maine School Boards Association*



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7:16pm IX.

## **Policies, Second Reading**

- AC-R Grievance Procedures for Persons with Disabilities
- AD Educational Philosophy/Mission
- ADA MECDHH/GBSD Board Goals and Objectives
- ADAA MECDHH/GBSD Commitment to Standards for Ethical and Responsible Behavior
- BBA MECDHH/GBSD Board Duties and Responsibilities
- DJH Purchasing and Contracting: Procurement Staff Code of Conduct
- DJH-R Bidding/Purchasing Requirements
- DN "School" Property Disposition
- ECB Pest Management in School Facility or on School Grounds
- EEAEAA Drug and Alcohol Testing of School Bus Drivers
- EEAEAA-R Drug and Alcohol Testing of School Bus Drivers: Administrative Procedure

*All policies approved as written*

Lisette **motioned**; Dawna **seconded**  
**10 in favor. 0 opposed. 0 abstained**

## **New Business**

7:20pm X.

**Executive Session to discuss Assistant Director of SEFS role**, pursuant to Article 405(6)A  
*Assistant Director of Statewide Education and Family Services approved as a permanent position*

Mike **motioned**; Roxanne **seconded**  
**10 in favor. 0 opposed. 0 abstained**

8:08pm XI.

## **Announcements**

*No announcements*

8:09pm XIII.

## **Adjournment**

Meeting adjourned to **Friday, March 28, 2025 at 5:30.**"

Anna **motioned**; Roxanne **seconded**  
**10 in favor. 0 opposed. 0 abstained**