



THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

Board of Directors Meeting

June 1, 2023

Agenda

- 5:30pm I. **Call to Order and Roll Call of Board Members – Lisette Belanger, *Chair***
Roxanne Baker, Lisette Belanger, *Chair*, Jason Bubier, Jennifer Gaulin, Tommy Minch, *Vice Chair*, Anna Perna, Mike Pulsifer, Liz Seal, Sandra Wood
- 5:33pm II. **Adjustments to the agenda**
“I move to approve the June 1, 2023 agenda [state with or without changes].”
“I second the motion.”
- 5:35pm III. **Motion to approve May 4, 2023 board minutes**
“I move to approve the minutes of the May 4, 2023 board meeting [state with or without changes].”
“I second the motion.”
- 5:37pm IV. **Public Comments**
- 5:42pm V. **Executive Director’s Report/Year in Review** Karen Hopkins, *Executive Director*
- 6:00pm VI. **Departmental Report**, Lori Levesque, *Director of Human Resources*
- 6:20pm VII. **Budget Update** Dean Flanagan, *Director of Operations*
- 6:30pm VIII. **Committee Reports**
- Policy
 - Strategic Planning
 - Human Resources
 - Finance
 - Facilities
 - Board Development
 - Member Recruitment & Retention
 - Legislative Action
 - Bylaws

New Business

- 6:35pm IX. **Motion to Approve the FY 2023 Final Budget**
“I move to approve the FY 2023 Final Budget [state with or without changes].”
“I second the motion.”
- 6:45pm X. **Nomination of Board Officers for 2023-2024**, term begins August 1, 2023
“I move to accept the nomination of _____ for board chair effective August 1, 2023, without changes.”
“I second the motion.”
“I move to accept the nomination of _____ for board vice chair effective August 1, 2023, without changes.”
“I second the motion.”



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6:50pm XI. **Review/Approve 2023-2024 School Board Calendar**

“I move to approve the 2023-24 School Board Calendar [state with or without changes].”

“I second the motion.”

6:55pm XII. **Review/Approve Board Remote Participation Policy**

“I move to review the Board Remote Participation Policy [state with or without changes].”

“I second the motion.”

7:00pm XIII. **Review/Approve Board Bylaws**

“I move to approve the Board Bylaws [state with or without changes].”

“I second the motion.”

7:05pm XIV. **Staff Nomination**, Sarah Littlefield, *EIFS Specialist*

“I move to accept the recommendation of Sarah Littlefield for the position of *EIFS Specialist* effective July 1, 2023 [state with or without changes].”

“I second the motion.”

7:07pm XV. **Staff Resignation**, Jessica Reed, *Occupational Therapist*

“I move to accept the resignation of Jessica Reed, Occupational Therapist, effective August 18, 2023 [state with or without changes].”

“I second the motion.”

7:10pm XVI. **Executive Session**

“I move to enter Executive Session to discuss a Union grievance, pursuant to article 1 M.R.S.A. §405 (6)(A) at [state time].”

“I second the motion.”

7:30pm XVII. **Announcements**

7:35pm XVIII. **Adjournment**

“I move to adjourn to **Friday, August 4, 2023** at [state time].”

“I second the motion.”