



THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

Board of Directors Meeting

August 3, 2023

Agenda

- 5:30pm I. **Call to Order and Roll Call of Board Members – Lisette Belanger, *Chair***
Roxanne Baker, Lisette Belanger, *Chair*, Jason Bubier, Jennifer Gaulin, Tommy Minch, *Vice Chair*, Anna Perna, Mike Pulsifer, Liz Seal, Sandra Wood

Jason Bubier, Jennifer Gaulin – not present

- 5:35pm II. **Adjustments to the agenda**

“I move to approve the August 3, 2023 agenda [state with or without changes].”

“I second the motion.”

- 5:40pm III. **Motion to approve June 1, 2023 board minutes**

“I move to approve the minutes of the June 1, 2023 board meeting [state with or without changes].”

“I second the motion.”

- 5:45pm IV. **Public Comments**

- 5:50pm V. **Executive Director’s Report** Karen Hopkins, *Executive Director*

- 6:10pm VI. **Committee Reports**

- Policy
- Strategic Planning
- Human Resources
- Finance
- Facilities
- Board Development
- Member Recruitment & Retention
- Legislative Action
- Bylaws

New Business

- 6:15pm VII. **Motion to Approve the Revised 2023-2024 Academic-year Calendar**

“I move to approve the 2023-2024 Academic-year Calendar [state with or without changes].”

“I second the motion.”

- 6:20pm VIII. **Motion to Approve the 2023-2024 Preschool Handbook**

“I move to approve the 2023-2024 Preschool Handbook [state with or without changes].”

“I second the motion.”

- 6:30pm IX. **Motion to Approve the Employee Handbook**

“I move to approve the Employee Handbook [state with or without changes].”

“I second the motion.”

- 6:40pm X. **Motion to Approve the MECDHH/GBSD Dress Code**

“I move to approve the MECDHH/GBSD dress code [state with or without changes].”



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“I second the motion.”

6:50pm XI. **Staff Resignation**, Heather Kanumalla, *Outreach Consultant*

“I move to accept the resignation of Heather Kanumalla from her position as Outreach Consultant effective September 14, 2023 [state with or without changes].”

“I second the motion.”

6:55pm XII **Staff Resignation**, Allison Munson, *SLP*

“I move to accept the resignation of Allison Munson from her position as SLP effective September 29, 2023. [state with or without changes]”

“I second the motion.”

7:05pm XIII. **Staff Nomination**, Leigha Inskeep, *EIFS Consultant*

“I move to accept the recommendation of Leigha Inskeep for the position of *EIFS Consultant*, effective July 1, 2023 [state with or without changes].”

“I second the motion.”

7:00 pm XIV. **Staff Nomination**, Cara Hoppis, *Occupational Therapist*

“I move to accept the recommendation of Cara Hoppis for the position of *Occupational Therapist*, effective July 17, 2023 [state with or without changes].”

“I second the motion.”

7:10pm XV. **Staff Nomination**, Jolene MacDonald, *Itinerant TOD, South*

“I move to accept the recommendation of Jolene MacDonald for the position of *Itinerant TOD, South*, effective July 31, 2023 [state with or without changes].”

“I second the motion.”

7:15pm XVI. **Executive Session**

“I move to enter Executive Session to discuss the following:

- Union negotiations, pursuant to Article 1 M.R.S.A. §405 (6)(D),
- A Union grievance, pursuant to Article 1 M.R.S.A. §405 (6)(A) at [state time]
- A review of the School Board Member Ethics Policy BCA

“I second the motion.”

7:50pm XVII. **Announcements**

7:55pm XVIII.. **Adjournment**

“I move to adjourn to **Thursday, September 7, 2023** at [state time].”

“I second the motion.”