



## **EMPLOYMENT OPPORTUNITY**

**Position:** Site-based Special Education Teacher

**Date Closed:** When suitable candidate is found

**Location:** Primary location – Portland Site-based Programs

### **Primary Responsibilities:**

This is a **full-time, 198-day, Special Education Teacher position** within the Statewide Education and Family Services (SEFS) team.

- Works collaboratively with the Portland Site-based Program team
- Provides ongoing educational consultation and technical assistance to professionals working with children who are deaf or hard of hearing with additional special needs
- Designs, develops, and implements specially designed instruction and consultation as determined through the IEP process.
- Provides recommendations for instructional program adjustments upon request.
- Provides in-service training to public school professionals.
- Serves students in Pre-K and public school settings using all communication modalities.
- Monitors communication and language development through a variety of strategies and assessments.
- Provides evaluations upon referral.
- Participates in the IEP process, writes present levels of performance and goals, following the Maine Early Learning Development and Common Core Standards for students.
- Collects and documents data related to IEP goals and consultation.
- Identifies and shares resources with educational teams and families to support students' access and learning needs.
- Monitors developmental, academic, communication, and language skill development through a variety of strategies and assessments.
- Completes peer awareness activities in students' classrooms.
- Facilitates writing of communication and language plan.
- Works collaboratively with parents and a wide variety of professionals from Maine schools and agencies to develop positive and successful educational programs for students.
- Enters child specific service information into databases.
- Collaborates as a team member with professionals from school districts in assigned regions.
- Abides by all the policies and procedures of MECDHH/GBSD and Federal/State regulations.
- Any other duties as assigned.

### **Minimum Skills and Qualifications:**

- Bachelor's Degree (Masters preferred)
- A minimum of 3 years experience in Deaf and/or Special Education

- State of Maine Certifications – 282 (Special Education), 292 (Deaf Education), or willingness to obtain.
- Knowledge of the IEP Process
- Knowledge of all communication opportunities or willingness to learn
- High level of professionalism, strong organizational, communication and written skills
- Ability to deal effectively with a wide range of people in a helpful, positive and constructive way
- Ability to work independently and as a member of a team, establish priorities, and work collaboratively as a member of a diverse community
- Skilled in the areas of organization, facilitation, and program management
- High level of professionalism, strong organizational, communication, and written skills
- Ability to engage in dialogue on complex, difficult or emotional issues
- Fluency in American Sign Language preferred/willingness to learn required
- Current CHRC Certificate (Fingerprinting) required

### **Work Environment**

This job operates in a professional office environment. This role routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets and fax machines. The noise level in the work environment is usually moderate.

### **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to sit and use hands to handle or feel. The employee is frequently required to reach with hands and arms. The employee is occasionally required to stand, walk, stoop, kneel, or crouch. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus. The employee is frequently required to drive to home visits and meetings up to an hour and a half.

### **Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

### **Benefits**

We offer an excellent benefit package including participation in the Maine Public Employees Retirement System, generous paid sick and personal time, tuition reimbursement, PSLF eligibility, and health/dental insurance.

If interested in applying for this position, please click the APPLY link next to the **Site-based Special Education Teacher** listing on our Career Opportunities website page to fill out an application. <https://www.mecdhh.org/professionals/career-opportunities>

**PLEASE NOTE:** Employment CANNOT be finalized until the applicant has completed requirements for complete background checks and fingerprinting as required by Maine state statute.

*We strongly encourage women, minorities, individuals with disabilities, and veterans to apply to all of our job openings.*