



THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

THE GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

Board of Directors Meeting
November 18, 2022
Agenda
Lucerne Inn, Dedham Maine

- 6:00pm I. **Call to Order and Roll Call of Board Members – Lisette Belanger, *Chair***
Roxanne Baker, Lisette Belanger, Jason Bubier, Jennifer Gaulin, Corda Kinzie, Paula Matlins, Tommy Minch, *Vice Chair*, Terry Morrell, Amber Oakes, Anna Perna, Mike Pulsifer, Liz Seal, Sandra Wood

Student Representative: Keyana Kassa

- 6:04pm II. **Adjustments to the agenda**
“I move to approve the November 18, 2022 agenda [state with or without changes].”
“I second the motion.”

- 6:07pm III. **Motion to approve October 20, 2022 board minutes**
“I move to approve the minutes of the October 20, 2022 board meeting [state with or without changes].”
“I second the motion.”

- 6:10pm IV. **Public Comments**

- 6:12pm V. **Executive Director’s Report** Karen Hopkins, *Executive Director*

- 6:32pm VI. **Operations/Budget Report** Dean Flanagan, *Director of Operations*

- 6:52pm VII. **Department Report**
Donna Casavant, *Coordinator, Outreach Coordinator*
Kristen Shorey, *Coordinator, Special Education & Related Services*

- 7:12pm VIII. **Committee Reports**
- Policy
 - Strategic Planning
 - Human Resources & Finance
 - Facilities
 - Board Development
 - Member Recruitment & Retention
 - Legislative Action
 - Bylaws

Old Business

- 7:17pm IX. **1. Policy, 2nd Reading**
- **AC Nondiscrimination/Equal Opportunity & Affirmative Action**
- “I move to approve the second reading of policy **AC Nondiscrimination/Equal Opportunity & Affirmative Action** [state with or without changes].”
“I second the motion.”



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- 7:19pm X. **2. Policy, 2nd Reading**
 – **ACAAA Transgender and Gender Expansive Students**
“I move to approve the second reading of policy **ACAAA Transgender and Gender Expansive Students** [state with or without changes].”
“I second the motion.”
- 7:21pm XI. **3. Policy, 2nd Reading**
 – **ACAB Harassment and Sexual Harassment of School Employees**
“I move to approve the second reading of policy **ACAB Harassment and Sexual Harassment of School Employees** [state with or without changes].”
“I second the motion.”
- 7:23pm XII. **4. Policy, 2nd Reading**
 – **ACAB-R Employee Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedure**
“I move to approve the second reading of policy **ACAB-R Employee Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedure** [state with or without changes].”
“I second the motion.”
- 7:25pm XIII. **5. Policy, 2nd Reading**
 – **BCB Board Member Conflict of Interest**
“I move to approve the second reading of policy **BCB Board Member Conflict of Interest** [state with or without changes].”
“I second the motion.”
- 7:27pm XIV. **6. Policy, 2nd Reading**
 – **BCC Nepotism**
“I move to approve the second reading of policy **BCC Nepotism** [state with or without changes].”
“I second the motion.”
- 7:29pm XV. **7. Policy, 2nd Reading**
 – **BEBD-R Agenda Format**
“I move to approve the second reading of policy **BEBD-R Agenda Format** [state with or without changes].”
“I second the motion.”
- 7:31pm XVI. **8. Policy, 2nd Reading**
 – **BEDH Public Participation at Board Meetings**
“I move to approve the second reading of policy **BEDH Public Participation at Board Meetings** [state with or without changes].”
“I second the motion.”



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New Business

- 7:35pm XVII. 1. **Policy, 1st Reading**
- **BBBDA Board Declared Vacancy Caused by Absenteeism**
- “I move to approve the first reading of policy **BBBDA Board Declared Vacancy Caused by Absenteeism** [state with or without changes].”
- “I second the motion.”
- 7:37pm XVIII. 2. **Policy, 1st Reading**
- **BCA Board Member Code of Ethics** (board member name edits only)
- “I move to approve the first reading of policy **BCA Board Member Code of Ethics** [state with or without changes].”
- “I second the motion.”
- 7:39pm XIX. 3. **Policy, 1st Reading**
- **BEC-R Executive Sessions Procedure** (replaces policy BEC-E)
- “I move to approve the first reading of policy **BEC-R Executive Sessions Procedure** [state with or without changes].”
- “I second the motion.”
- 7:41pm XX. 4. **Policy, 1st Reading**
- **BEDC Quorum**
- “I move to approve the first reading of policy **BEDC Quorum** [state with or without changes].”
- “I second the motion.”
- 7:43pm XXI. 5. **Policy, 1st Reading**
- **BEDD Rules of Order**
- “I move to approve the first reading of policy **BEDD Rules of Order** [state with or without changes].”
- “I second the motion.”
- 7:45pm XXII. 6. **Policy, 1st Reading**
- **BHC Board Communication with Staff** (directors’ titles changed only)
- “I move to approve the first reading of policy **BHC Board Communication with Staff** [state with or without changes].”
- 7:47pm XXIII. 7. **Policy, 1st Reading**
- **BIB Board Member Development Opportunities**
- “I move to approve the first reading of policy **BIB Board Member Development Opportunities** [state with or without changes].”



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7:49pm XXIV. 8. **Policy, 1st Reading**

– **KDB Board Public’s Right to Know/Freedom of Access**

“I move to approve the first reading of policy **KDB Public’s Right to Know/Freedom of Access** [state with or without changes].”

“I second the motion.”

7:51pm XXV. 9. **Policy, 1st Reading**

– **KE Public Concerns and Complaints**

“I move to approve the first reading of policy **KE Public Concerns and Complaints** [state with or without changes].”

“I second the motion.”

8:53pm XXVI. **Announcements**

8:56pm XXVII. **Adjournment**

“I move to adjourn to **Thursday, December 10, 2022** [state time].”

“I second the motion.”