



THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

THE GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

Board of Directors Meeting April 7, 2022 Minutes

- 5:33pm I. **Call to Order and Roll Call of Board Members – Lisette Belanger, *Chair***
Roxanne Baker, Lisette Belanger, Jennifer Gaulin, Tommy Minch, *Vice Chair*,
Terry Morrell, Amber Oakes, Anna Perna, Mike Pulsifer, Sandra Wood
Board Excused: Corda Kinzie, Liz Seal, Paula Matlins
Board Nominee: Jason Bubier
Student representatives: Sherry Foster
- 5:35pm II. **Adjustments to the agenda**
“I move to approve the April 7, 2022 agenda without changes.”
Roxanne Baker **motioned**. Anna Perna **seconded**.
8 In favor. 0 Opposed. 0 Abstained.
- 5:37pm III. **Motion to approve March 3, 2022 board minutes**
“I move to approve the minutes of the March 3, 2022 board meeting without changes.”
Tommy Minch **motioned**. Sandra Wood **seconded**.
8 In favor. 0 Opposed. 0 Abstained.
- 5:38pm IV. **Public Comments none**
- 5:49pm V. **Executive Director’s Report, Karen Hopkins, *Executive Director***
- Chapter 304 update
 - Island Master Plan, planning committee met last Friday, supportive of us and our visions. Retain history. Meet monthly, committees, sub committees, staff, community. Falmouth town manager was very attuned.
 - Senior citizens are back! Will setup monthly interactions with preschool students.
 - 65th birthday July 29-31 on Mackworth Island! Video and flyer shared with the board. To be posted to social media and the website.
 - Preschool DHHS licensure approved. National Association for the Education of Young Children (NAEYC) first accreditation section passed.
 - Strategic plan, printed piece and video shared. To be posted to social media and the website.
- 6:05pm VI. **Early Intervention and Family Services, Natalie Austin, *Director***
- HRSA update, Katherine Duncan, *Educational Audiologist*
- 6:30pm VII. **Committee Reports**
- **Policy** Mike Pulsifer reporting: Amber is working with the school staff Social Media committee to create a social media policy. The rough draft will be reviewed by the Policy committee before bringing it to the board for approval.
 - **Strategic Planning** Roxanne Baker reporting: Nothing to report. Will reconvene in a month.
 - **Human Resources & Finance** Terry Morrell reporting: nothing to report



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April 7, 2022

Minutes

- **Facilities** Lisette Belanger reporting: nothing to report, need to meet re: master plan
- **Board Development** Anna Perna: nothing to report
- **Member Recruitment & Retention** Anna Perna reporting: nothing to report
- **Legislative Action** Roxanne Baker reporting: nothing to report
- **Bylaws** Tommy Minch reporting: nothing to report

New Business

6:35pm VIII. **Staff Nomination, Dean Flanagin, Director of Operations**

“I move to accept the nomination of Dean Flanagin for the position of *Director of Operations* effective June, 2022 state with changes.”

Tommy Minch **motioned**. Anna Perna **seconded**.

Restated with a July 1, 2022 start date.

9 In favor. 0 Opposed. 0 Abstained.

6:35pm IX. **Staff Nomination, Stephanie Hughes, Preschool Teacher of the Deaf**

“I move to accept the nomination of Stephanie Hughes for the position of *Preschool Teacher of the Deaf* effective August 2022 without changes.”

Tommy Minch **motioned**. Roxanne Baker **seconded**.

9 In favor. 0 Opposed. 0 Abstained.

6:40pm X. **Staff Nomination, Angel King, Itinerant Teacher of the Deaf, Presque Isle**

“I move to accept the nomination of Angel King for the position of *Itinerant Teacher of the Deaf, Presque Isle* effective August 2022 without changes.”

Tommy Minch **motioned**. Jennifer Gaulin **seconded**.

8 In favor. 1 Opposed. 0 Abstained.

6:45pm XI. **Staff Resignation, Emily Jackson, Speech Language Pathologist**

“I move to accept the resignation of Emily Jackson, *Speech Language Pathologist*, effective August 1, 2022 without changes.”

Roxanne Baker **motioned**. Anna Perna **seconded**.

9 In favor. 0 Opposed. 0 Abstained.

6:48pm XII. **1st Year Probationary Contracts**

- Alyssa Guldager

“I move to approve Alyssa Guldager for a first year probationary contract for next year.”

Mike Pulsifer **motioned**. Tommy Minch **seconded**.

9 In favor. 0 Opposed. 0 Abstained.



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6:52pm XIII. **2nd Year Probationary Contracts**

- Marsha Ames
- Melanie Bowlus
- Christa Cook-McKinney
- Megan Garrity
- Leia Giovanella
- Jennifer Hickey
- Deborah Myers

"I move to approve 2nd-year probationary contracts for:

Marsha Ames, Melanie Bowlus, Christa Cook-McKinney, Megan Garrity, Leia Giovanella, Jennifer Hickey and Deborah Myers."

Tommy Minch **motioned**. Roxanne Baker **seconded**.

9 In favor. 0 Opposed. 0 Abstained.

6:54pm XIV. **3rd Year Probationary Contracts**

- Chelsea Alexander
- Jennifer Dresner
- Caitlin O'Connell

"I move to approve 3rd-year probationary contracts for:

Chelsea Alexander, Jennifer Dresner, and Caitlin O'Connell."

Tommy Minch **motioned**. Terry Morrell **seconded**.

9 In favor. 0 Opposed. 0 Abstained.

6:56pm XV. **Continuing Contracts**

- Kirstan Banfield
- Erin Hansen
- Meghan Heslop
- Heather Kanumalla
- Kimberly Leong
- Taylor Markie
- Jessica Reed

"I move to approve continuing contracts for:

Kirstan Banfield, Erin Hansen, Meghan Heslop, Heather Kanumalla, Kimberly Leong, Taylor Markie, and Jessica Reed."

Tommy Minch **motioned**. Jennifer Gaulin **seconded**.

9 In favor. 0 Opposed. 0 Abstained.



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7:01 pm XVI. **Motion to Exit Public Meeting and Enter Executive Session**

“I move to exit the Public Meeting and enter Executive Session, as per article MRS 405-6A, to discuss a new MOU and an employee request for leave at **7:01.**”

Roxanne Baker **motioned.** Anna Perna **seconded.**

9 In favor. 0 Opposed. 0 Abstained.

8:01pm XVII. **Motion to Exit Executive Session and Enter the Public Meeting**

“I move to exit Executive Session and reenter the public meeting at **8:01.**”

Tommy Minch motioned. Anna Perna **seconded.**

9 In favor. 0 Opposed. 0 Abstained.

8:05pm XVIII. **Motion to approve the Energy Crisis MOU**

“I move to approve the Energy Crisis MOU without changes.”

Tommy Minch motioned. Jennifer Gaulin **seconded.**

8 In favor. 0 Opposed. 0 Abstained.

8:08pm XIX. **Motion to approve an employee’s request for leave**

“I move to approve an employee’s request for unpaid leave until July 1, 2022 without changes.”

Mike Pulsifer motioned. Jennifer Gaulin **seconded.**

5 In favor. 2 Opposed. 1 Abstained.

8:13pm XX. **Announcements**

- Maine Deaf Film Festival, April 8 & 9 at USM
- Student accepted to attend Youth Leadership Camp summer camp
 - need to raise \$2900 + air fare

8:16pm XXI. **Adjournment**

“I move to adjourn to **Thursday, May 5, 2022.**”

Tommy Minch motioned. Terry Morrell **seconded.**

8 In favor. 0 Opposed. 0 Abstained.