



# THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

THE GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

## Board of Directors Meeting September 1, 2022 Minutes

- 5:37pm I. **Call to Order and Roll Call of Board Members – Lisette Belanger, *Chair***  
Roxanne Baker, Lisette Belanger (*Chair*), Jason Bubier, Jennifer Gaulin, Corda Kinzie, Tommy Minch, *Vice Chair*, Terry Morrell, Amber Oakes, Anna Perna, Mike Pulsifer, Liz Seal, Sandra Wood  
Board Excused: Paula Matlins, Amber Oakes  
Student representatives: Sherry Foster
- 5:51pm II. **Adjustments to the agenda**  
“I move to approve the September 1, 2022 agenda with the addition of the staff nomination for Eleanor Gettman.  
Tommy Minch **motioned.** Terry Morrell **seconded.**  
11 **In favor.** 0 **Opposed.** 0 **Abstained.**
- 5:56pm III. **Motion to approve August 4, 2022 board minutes**  
“I move to approve the minutes of the August 4, 2022 board meeting without changes.”  
Sandra Wood **motioned.** Roxanne Baker **seconded.**  
9 **In favor.** 0 **Opposed.** 2 **Abstained.**
- 5:59pm IV. **Public Comments** Kevin Bohlin shared a recap of the week-long Pine Tree Camp
- 6:01pm V. **Operations Update** Dean Flanagan, *Director of Operations*
- 6:32pm VI. **Executive Director’s Report** Karen Hopkins, *Executive Director*  
The Executive Director gave a recap of the August 25th All Staff meeting that included presenters: Karen Putz, Hands & Voices board member and President of Illinois Hand & Voices; Djenne Morris, Family Faculty Advisor for the NC-LEND program at UNC-Chapel Hill and President of the Board of Directors for Hands & Voices Headquarters; Davin Searles of Innivee Strategies
- New Business**
- 6:44pm VII. **Approval of Staff Evaluation Tool**  
“I move to approve the Staff Evaluation Tool without changes.”  
Tommy Minch **motioned.** Terry Morrell **seconded.**  
9 **In favor.** 0 **Opposed.** 2 **Abstained.**
- 7:03pm VIII **Allison Spedey** Director of ODDACE (Outcomes and Developmental Data Assistance Center for EHDI Programs) presented data for the state of Maine regarding kindergarten readiness citing scores ahead of the rest of the nation
- 7:34pm IX. **Approval of Substitute Teacher Pay Rate Increase**  
“I move to approve the request to increase regular substitute teacher pay to \$18/hour and long-term substitute pay to \$22/hour without changes.”  
Jason Bubier **motioned.** Roxanne Baker **seconded.**  
11 **In favor.** 0 **Opposed.** 0 **Abstained.**



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## Board of Directors Meeting

September 1, 2022

### Minutes

7:39pm X. **Approval of 2022-2023 Agreement with Maine Health d/b/a Maine Medical Center**

"I move to approve the 2022-23 Agreement with Maine Health d/b/a Maine Medical Center without changes."

Tommy Minch **motioned**. Anna Perna **seconded**.

**11 In favor. 0 Opposed. 0 Abstained.**

7:41pm XI. **Committee Reports**

- Policy, Mike Pulsifer reporting: a meeting has been scheduled for next week
- Strategic Planning, Roxanne Baker reporting: nothing to report
- Human Resources & Finance, Terry Morrell reporting: nothing to report
- Facilities, Lisette Belanger reporting: nothing to report
- Board Development, Anna Perna reporting: We're planning the retreat
- Member Recruitment & Retention, Anna Perna reporting: nothing to report
- Legislative Action, Roxanne Baker reporting: nothing to report
- Bylaws, Tommy Minch reporting: nothing to report

7:42pm XII. **Staff Nomination**, Allison Munson, *Speech Language Pathologist, Preschool*

"I move to accept the recommendation of Allison Munson for the position of *Speech Language Pathologist, Preschool* effective August 25, 2022 without changes."

Tommy Minch **motioned**. Jason Bubier **seconded**.

**11 In favor. 0 Opposed. 0 Abstained.**

7:44pm XIII. **Staff Nomination**, Eleanor Gettman, *Early Intervention & Family Services Consultant*

"I move to accept the recommendation of Eleanor Gettman for the position of *Early Intervention & Family Services Consultant* effective September 26, 2022 without changes."

Tommy Minch **motioned**. Roxanne Baker **seconded**.

**11 In favor. 0 Opposed. 0 Abstained.**

7:49pm XIV. **Motion to Exit Public Meeting and Enter Executive Session**

"I move to exit the Public Meeting and enter Executive Session, as per article MRS 405-6A, to discuss personnel issues at **7:49pm**."

Tommy Minch **motioned**. Corda Kinzie **seconded**.

**11 In favor. 0 Opposed. 0 Abstained.**

8:15pm XV. **Motion to Exit Executive Session and Enter the Public Meeting**

"I move to exit Executive Session and reenter the public meeting at **8:15pm**."

Mike Pulsifer **motioned**. Jason Bubier **seconded**.

**10 In favor. 0 Opposed. 0 Abstained.**



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Board of Directors Meeting  
September 1, 2022  
Minutes

8:16pm XVI. **Announcements**

Friday, September 9th, D/HH Career Fair

Thursday, September 15th, Deaf Tea at GBSD

Saturday, September 17th mystery volley ball in the GBSD gym from 1:00pm-4:00pm followed by a potluck dinner

8:20pm XVII. **Adjournment**

“I move to adjourn to **Thursday, October 20, 2022 at 8:20.**”

Anna Perna **motioned.** No one **seconded.**

**10 In favor. 0 Opposed. 0 Abstained.**

FINAL