



THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

THE GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

Board of Directors Meeting October 20, 2022 Minutes

- 5:36pm I. **Call to Order and Roll Call of Board Members – Lisette Belanger, *Chair***
Roxanne Baker, Lisette Belanger, Jason Bubier, Jennifer Gaulin, Corda Kinzie, Paula Matlins, Tommy Minch, *Vice Chair*, Amber Oakes, Anna Perna, Liz Seal
Board Excused: Mike Pulsifer, Terry Morrell
Student Representatives: Keyana Kassa, Excused
- 5:40pm II. **Adjustments to the agenda**
“I move to approve the October 20, 2022 agenda without changes.”
Tommy Minch **motioned.** Liz Seal **seconded.**
10 In favor. 0 Opposed. 0 Abstained.
- 5:43pm III. **Motion to approve September 1, 2022 board minutes**
“I move to approve the minutes of the September 1, 2022 board meeting without changes.”
Roxanne Baker **motioned.** Corda Kinzie **seconded.**
10 In favor. 0 Opposed. 0 Abstained.
- 5:45pm IV. **Public** Kevin Bohlin, on November 12th Pine Tree Camps/Society will host an adventure program for persons with disabilities and the general public including an overnight for Deaf/Hard of Hearing youth between the ages of 10 and 15. Contact myself or Joshua Seal. A flyer will be released to MECDDHH to share with the community.
- 5:47pm V. **Executive Director’s Report** Karen Hopkins, *Executive Director*
 - Minor changes to the strategic plan will be shared with the board at the next meeting.
 - Djenne Morris, DEIA consultant (Diversity, Equity, Inclusion, Access) will spend the week meeting with staff on how to enhance and maintain educational opportunities, foster an inclusive culture, and infuse DEIA throughout by offering educational opportunities and giving to the community. Djenne will also meet with parents in the north and south through family fun days and a family dinner at MECDDHH/GBSD.
- 6:13pm VI. **Operations/Budget Report** Dean Flanagin, *Director of Operations*
- 6:42pm VII. **Department Report** Susie Tiggs, *Director of Statewide Education & Family Services*

New Business

- 6:51pm VIII. **Separation of the Human Resources and Finance Committee**
“I move to approve the separation of the Human Resources and Finance Committee into two separate committees without changes.”
Tommy Minch **motioned.** Liz Seal **seconded.**
10 In favor. 0 Opposed. 0 Abstained.



THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

THE GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

Board of Directors Meeting
October 20, 2022
Minutes

6:55pm VIX. 1. Policy, 1st Reading

- **AC Nondiscrimination/Equal Opportunity & Affirmative Action**

“I move to approve the first reading of policy **AC Nondiscrimination/Equal Opportunity & Affirmative Action** without changes.”

Anna Perna **motioned**. Corda Kinzie **seconded**.

10 **In favor**. 0 **Opposed**. 0 **Abstained**.

6:56 pm X. 2. Policy, 1st Reading

- **ACAAA Transgender and Gender Expansive Students**

“I move to approve the first reading of policy **ACAAA Transgender and Gender Expansive Students** without changes.”

Paula Matlins **motioned**. Liz Seal **seconded**.

10 **In favor**. 0 **Opposed**. 0 **Abstained**.

6:58 pm XI. 3. Policy, 1st Reading

- **ACAB Harassment and Sexual Harassment of School Employees**

“I move to approve the first reading of policy **ACAB Harassment and Sexual Harassment of School Employees** without changes.”

Tommy Minch **motioned**. Roxanne Baker **seconded**.

10 **In favor**. 0 **Opposed**. 0 **Abstained**.

6:59 pm XII. 4. Policy, 1st Reading

- **ACAB-R Employee Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedure**

“I move to approve the first reading of policy **ACAB-R Employee Discrimination/Harassment and Title IX Sexual Harassment Complaint Procedure** without changes.”

Tommy Minch **motioned**. Liz Seal **seconded**.

10 **In favor**. 0 **Opposed**. 0 **Abstained**.

7:00 pm XIII. 5. Policy, 1st Reading

- **BCB Board Member Conflict of Interest**

“I move to approve the first reading of policy **BCB Board Member Conflict of Interest** without changes.”

Amber Oakes **motioned**. Anna Perna **seconded**.

10 **In favor**. 0 **Opposed**. 0 **Abstained**.



THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

THE GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

Board of Directors Meeting October 20, 2022 Minutes

7:02 pm XIV. 6. Policy, 1st Reading

– BCC Nepotism

“I move to approve the first reading of policy **BCC Nepotism** without changes.”

Jason Bubier **motioned**. Jennifer Gaulin **seconded**.

10 In favor. 0 Opposed. 0 Abstained.

7:03 pm XV. 7. Policy, 1st Reading

– BEBD-R Agenda Format

“I move to approve the first reading of policy **BEBD-R Agenda Format** without changes.”

Amber Oakes **motioned**. Corda Kinzie **seconded**.

10 In favor. 0 Opposed. 0 Abstained.

7:04 pm XVI. 8. Policy, 1st Reading

– BEDH Public Participation at Board Meetings

“I move to approve the first reading of policy **BEDH Public Participation at Board Meetings** without changes.”

Anna Perna **motioned**. Roxanne Baker **seconded**.

10 In favor. 0 Opposed. 0 Abstained.

7:06pm XVII. Committee Reports

- Policy, Amber Oakes reporting: we’ve been meeting frequently following guidance from MSMA to ensure policies are updated, thank you for reading the policies in advance
- Strategic Planning, Roxanne Baker reporting: nothing to report, we will set a meeting with members of the CORE leadership team to talk through changes
- Human Resources & Finance, Tommy Minch reporting: we just voted to split this committee into two groups to reflect our organizational structure
- Facilities, Lisette Belanger reporting: nothing to report
- Board Development, Anna Perna reporting: Our retreat is soon!
- Member Recruitment & Retention, Anna Perna reporting: nothing to report
- Legislative Action, Roxanne Baker reporting: nothing to report
- Bylaws, Tommy Minch reporting: nothing to report

7:10pm XVIII. **Announcements** MeAD is hosting a Trunk or Treats event at MECDDHH/GBSD on Saturday, October 30th from 2:00-5:00pm

7:11pm XIX. Adjournment

“I move to adjourn to **Friday, November 18, 2022** at the Lucerne Inn, Dedham, Maine at **7:11.**”

Amber Oakes **motioned**. Tommy Minch **seconded**.

10 In favor. 0 Opposed. 0 Abstained.