



THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

THE GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

Board of Directors Meeting

January 5, 2023

Minutes

- 5:32pm I. **Call to Order and Roll Call of Board Members – Lisette Belanger, *Chair***
Roxanne Baker, Lisette Belanger, *Chair*, Jason Bubier, Jennifer Gaulin, Tommy Minch, *Vice Chair*, Terry Morrell, Amber Oakes, Anna Perna, Mike Pulsifer, Liz Seal, Sandra Wood
Board Excused: Paula Matlins
Student representative: Keyana Kassa, Excused
- 5:35pm II. **Adjustments to the agenda**
“I move to approve the January 5, 2023 agenda state with two additions: Executive Director evaluation for discussion during executive session and Executive Director contract for discussion when the board exits the executive session, number XII.”
Liz Seal **motioned**. Terry Morrell **seconded**.
10 In favor. 0 Opposed. 0 Abstained.
- 5:37pm III. **Motion to approve December 8, 2022 board minutes**
“I move to approve the minutes of the December 8, 2022 board meeting without changes.”
Liz Seal **motioned**. Roxanne Baker **seconded**.
10 In favor. 0 Opposed. 0 Abstained.
- 5:38pm IV. **Public Comments** none
- 5:39pm V. **Budget Update** Dean Flanagin, *Director of Operations*
- 5:51pm VI. **Executive Director’s Report** Karen Hopkins, *Executive Director*
 - Shared the success of the Governor Baxter Seagulls basketball team
 - Met with Representative Cheryl Golek, who is deaf
 - Hands &Voices Winter Island Getaway back on island in February!
- 6:00pm VII. **Department Report** Cathy Lushman, *Coordinator*, Preschool
- 6:23pm VIII. **Committee Reports**
 - **Policy** Mike Pulsifer reporting, nothing to report
 - **Strategic Planning** Roxanne Baker reporting, nothing to report, will reschedule a recently postponed meeting
 - **Human Resources** Terry Morrell reporting, nothing to report
 - **Finance** Jennifer Gaulin reporting, nothing to report, meeting next week
 - **Facilities** Liz Seal reporting, nothing to report
 - **Board Development** Anna Perna reporting, nothing to report
 - **Member Recruitment & Retention** Anna Perna reporting, nothing to report but will meet before the next meeting
 - **Legislative Action** Roxanne Baker reporting, nothing to report, we would like to invite Representative Cheryl Golek to a meeting
 - **Bylaws** Tommy Minch reporting, nothing to report



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New Business

6:26PM IX. **Staff Resignation**

“I move to accept the resignation of Taylor Markie, Teacher of the Deaf, effective January 3, 2023 without changes.”

Liz Seal **motioned.** Anna Perna **seconded.**

10 In favor. 0 Opposed. 0 Abstained.

6:27pm X. **Announcements**

- Congratulations to Executive Administrative Assistant Suzy Sargent who is retiring at the end of the month.

6:30pm XI. **Executive Session**

“I move to enter executive session to address personnel issues, the investigation of complaints against a person, and to discuss the Executive Director’s evaluation pursuant to *1 M.R.S.A. §405 (6)(B)* at [state time].”

Liz Seal **motioned.** Terry Morrell **seconded.**

10 In favor. 0 Opposed. 0 Abstained.

7:24pm XII. **Executive Director’s contract**

“I move to extend the contract for the Executive Director for three additional years until the 2025-2026 school year.

Terry Morrell **motioned.** Roxanne Baker **seconded.**

11 In favor. 0 Opposed. 0 Abstained.

7:30pm XIII. **Adjournment**

“I move to adjourn to **Thursday, February 2, 2023 at 7:30.**”

Liz Seal **motioned.** Anna Perna **seconded.**

11 In favor. 0 Opposed. 0 Abstained.