



# THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

Board of Directors Meeting

March 2, 2023

Minutes

5:38pm I. **Call to Order and Roll Call of Board Members – Lisette Belanger, Chair**

Roxanne Baker, Lisette Belanger, *Chair*, Jason Bubier, Jennifer Gaulin, Paula Matlins, Tommy Minch, *Vice Chair*, Terry Morrell, Amber Oakes, Anna Perna, Mike Pulsifer, Liz Seal, Sandra Wood

Student representative: Keyana Kassa

5:40pm II. **Adjustments to the agenda**

“I move to approve the March 2, 2023 agenda without changes.”

Liz Seal **motioned**. Sandra Wood **seconded**.

5:41pm III. **Motion to approve February 2, 2023 board minutes**

“I move to approve the minutes of the February 2, 2023 board meeting with changes.”

- Add Terry’s name as seconding the motion to adjourn.

- Change ASL “Chow” to ASL “POW”

Liz Seal **motioned**. Sandra Wood **seconded**.

5:45pm IV. **Public Comments - None**

5:46pm V. **Executive Director’s Report** Karen Hopkins, *Executive Director*

- Two schools interested in hosting our site-based program

- Winter Island Getaway a huge success with 100 people on-island

- Karen attended the NBOA conference making good connections

6:08pm VI. **Departmental Report**, Erin Bunce, *Middle School/High School Coordinator*

6:25pm VII. **Committee Reports**

– **Policy** Mike Pulsifer reporting, committee met once, minutes included in packet

– **Strategic Planning** Roxanne Baker reporting, committee met once, minutes in packet

– **Human Resources** Tommy Minch reporting, nothing to report

– **Finance** Jennifer Gaulin reporting, nothing to report

– **Facilities** Liz Seal reporting, nothing to report

– **Board Development** Anna Perna reporting, there will be 3 out of town meetings this year with the first being in Augusta on April 7.

– **Member Recruitment & Retention** Anne Perna reporting, we have 5 potential candidates and 4 seats to fill, including Terry’s

– **Legislative Action** Roxanne Baker reporting, nothing to report

– **Bylaws** Tommy Minch reporting, nothing to report

**New Business**

6:31pm VIII. **Policy, 1st Reading**



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– **ACAA Harassment and Sexual Harassment of Students**

“I move to approve the first reading of policy **ACAA Harassment and Sexual Harassment of Students** without changes.”

Roxanne Baker **motioned**. Terry Morrell **seconded**.

12 **In favor**. 0 **Opposed**. 0 **Abstained**.

6:33pm IX. **Policy, 1st Reading**

– **ACAA-R Student Discrimination and Harassment Complaint Procedure**

“I move to approve the first reading of policy **ACCA-R Student Discrimination and Harassment Complaint Procedure** without changes.”

Liz Seal **motioned**. Tommy Minch **seconded**.

12 **In favor**. 0 **Opposed**. 0 **Abstained**.

6:41pm X. **Policy, 1st Reading**

– **JIC Student Code of Conduct**

“I move to approve the first reading of policy **JIC Student Code of Conduct** with changes.”

- Page 3, Section E, line 3 add “sexual orientation”

Liz Seal **motioned**. Roxanne Baker **seconded**.

12 **In favor**. 0 **Opposed**. 0 **Abstained**.

6:55pm XI. **Policy, 1st Reading**

– **JK Student Discipline**

“I move to approve the first reading of policy **JK Student Discipline** without changes.”

Roxanne Baker **motioned**. Liz Seal **seconded**.

12 **In favor**. 0 **Opposed**. 0 **Abstained**.

6:56pm XII. **Policy, 1st Reading**

– **JLF Child Abuse Reporting, Prevention and Education**

“I move to approve the first reading of policy **JLF Child Abuse Reporting, Prevention and Education** without changes.”

Anna Perna **motioned**. Jason Bubier **seconded**.

12 **In favor**. 0 **Opposed**. 0 **Abstained**.

6:58pm XIII. **Policy, 1st Reading**

– **JLFA Child Sexual Abuse Prevention and Response**

“I move to approve the first reading of policy **JLFA Child Sexual Abuse Prevention and Response** without changes.”

Sandra Wood **motioned**. Terry Morrell **seconded**.

12 **In favor**. 0 **Opposed**. 0 **Abstained**.



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7:00pm XIV. **Policy, 1st Reading**

– **JLFA-E Suspected Child Abuse/Neglect Report Form**

“I move to approve the first reading of policy **JLFA-E Suspected Child Abuse/Neglect Report Form** [state with or without changes].”

Liz Seal **motioned**. Anna Perna **seconded**.

**12 In favor. 0 Opposed. 0 Abstained.**

7:05pm XV. **Announcements**

- Anna Perna announced that the MeAD conference is happening in April

7:09pm XVI. **Executive Session**

“I move to enter Executive Session to discuss a request for leave of absence, pursuant to article MRS 405-6A, at **7:09pm**.”

Liz Seal **motioned**. Tommy Minch **seconded**.

**11 In favor. 0 Opposed. 0 Abstained. (Anna had to leave)**

“I’d like to make a motion to approve a leave of absence for Katie Bucklin from August 2023 to August 2024 without benefits.”

Mike Pulsifer **motioned**. Lisette Belanger **seconded**.

**11 In favor. 0 Opposed. 0 Abstained.**

7:31pm XVII. **Adjournment**

“I move to adjourn to **Friday, April 7, 2023** at **7:31pm**.”

“I second the motion.”

Terry Morrell **motioned**. Tommy Minch **seconded**.

**11 In favor. 0 Opposed. 0 Abstained.**