



THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

Board of Directors Meeting

May 4, 2023

Agenda

5:30pm I. **Call to Order and Roll Call of Board Members – Lisette Belanger, Chair**
Roxanne Baker, Lisette Belanger, *Chair*, Jason Bubier, Jennifer Gaulin, Tommy Minch, *Vice Chair*, Anna Perna, Mike Pulsifer, Liz Seal, Sandra Wood
Student representative: Keyana Kassa

5:32pm II. **Adjustments to the agenda**
“I move to approve the May 4, 2023 agenda [state with or without changes].”

“I second the motion.”

5:36pm III. **Motion to approve April 7, 2023 board minutes**
“I move to approve the minutes of the April 7, 2023 board meeting [state with or without changes].”

“I second the motion.”

5:40pm IV. **Public Comments**

5:45pm V. **Executive Director’s Report**, Karen Hopkins, *Executive Director*

- *HRSA Grant Report*
- *Public Relations Plan - Claire Jeffers*

6:10pm VI. **Departmental Report**, Steve Kimball, *Maintenance Supervisor*, and Dean Flanagan, *Director of Operations*

6:30pm VII. **Committee Reports**

- Policy
- Strategic Planning
- Human Resources
- Finance
- Facilities
- Board Development
- Member Recruitment & Retention
- Legislative Action
- Bylaws

New Business

6:35pm VIII. **Motion to Approve the 2023-24 Academic-year Calendar**
“I move to approve the 2023-24 Academic-year Calendar [state with or without changes].”

“I second the motion.”

“I move to approve the 2023-24 Academic-year Preschool Calendar [state with or without changes].”

“I second the motion.”



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6:45pm IX. **Staff Resignation**

“I move to accept the resignation of Tani Vincent, *Itinerant Teacher of the Deaf*, effective June 23, 2023 [state with or without changes].”

“I second the motion.”

6:50pm X. **Announcements**

6:55pm XI. **Executive Session**

“I move to enter Executive Session to discuss a Union grievance, pursuant to article 1 M.R.S.A. § 405 (6)(A) at [state time].”

“I second the motion.”

7:30pm XII. **Adjournment**

“I move to adjourn to **Thursday, June 1, 2023** at [state time].”

“I second the motion.”