



# THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

## Board of Directors Meeting March 7, 2024 Minutes

5:40pm I. **Call to Order and Roll Call of Board Members – Lisette Belanger, Chair**

Roxanne Baker, Lisette Belanger, *Chair*, Tommy Minch, *Vice Chair*, Anna Perna, Mike Pulsifer, Sandra Wood

Excused: Jason Bubier, Liz Seal

Also present: Directors Dean Flanagin, Lori Levesque, Susie Tiggs; Board candidates Beth Campbell, Barbara Millios, Dawna Thorpe; Executive Assistant Kim Spencer; Coordinators Melanie Bowlus, Erin Bunce, Donna Casavant, Cathy Lushman, Kristen Shorey, Amy Spencer; President of School Exec Connect Kevin O'Mara; Information System Support Specialist Rich Foisy, Interpreters Zach Hardy, Grace Cooney, Amy Richardson; parent Claire Jeffers.

5:41pm II. **Motion to Elect an Executive Director Pro Tem for the March 7, 2024 Board Meeting**

"I move to elect Lori Levesque as the Executive Director Pro Temp for the March 7, 2024 board meeting."

Tommy **motioned**; Sandra **seconded**.

**6 in favor. 0 opposed. 0 abstained.**

5:42pm III. **Adjustments to the Agenda**

"I move to approve the March 7, 2024 agenda without changes."

Sandra **motioned**; Anna **seconded**.

**6 in favor. 0 opposed. 0 abstained.**

5:43pm IV. **Motion to Approve the February 6, 2024 Board Meeting Minutes**

"I move to approve the minutes of the February 6, 2024 board meeting without changes."

Tommy **motioned**; Roxanne **seconded**.

**6 in favor. 0 opposed. 0 abstained.**

5:46pm V. **Public Comments**

Secondary Site-based Coordinator Erin Bunce shared a letter from all the coordinators stating their concerns about the board's decision not to approve the candidate recommended for hire for the Family and Peer Programming Coordinator position.

Parent Claire Jeffers expressed concern about school events not being well attended by families and suggested holding a community listening session.

5:53pm VI. **Facilities Updates** Dean Flanagin, *Director of Operations*

6:13pm VII. **Departmental Report** Erin Bunce, *Middle School/High School Coordinator*

**New Business**

6:23pm VIII. **Committee Reports**

- Policy - Mike reporting; nothing to report
- Strategic Planning - Roxanne reporting; nothing to report
- Human Resources - Tommy reporting; nothing to report



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Board of Directors Meeting

March 7, 2024

Minutes

- Finance - Tommy reporting; committee has been reviewing checks, welcomes new members
- Facilities - Liz not present
- Board Development - Anna reporting; board retreat coming up April 5-6
- Member Recruitment & Retention - Anna reporting; we have 3 new board members and 5 returning members who've been sworn in and now need to take an oath in front of a Dedimus Justice
- Legislative Action - Roxanne reporting; nothing to report
- Bylaws - Tommy reporting; nothing to report

6:28pm IX. **Review of Strategic Plan**

6:36pm X. **Executive Session**

"I move to enter Executive Session to discuss the following:

- Executive Director search, pursuant to Article 405(6)A;

"Tommy **motioned**; Sandra **seconded**.

**6 in favor. 0 opposed. 0 abstained.**

7:39pm XI. **Announcements**

Tommy: 3/16 MeAD meeting, 10am-1pm; 1-4pm guest DeafBlind speaker from Morrison Center

Sandra: 3/8 Deaf Night Out at Funky Bow Brewing - Painting with Emily Blachly

USM Linguistics Dept searching for new ASL/English Interpreting Program Coordinator

7:43pm XII. **Adjournment**

"I move to adjourn to **Friday, April 5, 2024 at 5:30pm.**"

Tommy **motioned**; Sandra **seconded**.

**6 in favor. 0 opposed. 0 abstained.**