



# THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

THE GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

## Board of Directors Meeting

March 3, 2022

### Agenda

- 5:30pm I. **Call to Order and Roll Call of Board Members – Lisette Belanger, *Chair***  
Roxanne Baker, Lisette Belanger, Jennifer Gaulin, Corda Kinzie, Paula Matlins, Tommy Minch, *Vice Chair*, Terry Morrell, Amber Oakes, Anna Perna, Mike Pulsifer, Liz Seal, Sandra Wood  
Student representatives: Sherry Foster, Keyana Kassa
- 5:40pm II. **Adjustments to the agenda**  
“I move to approve the March 3, 2022 agenda [state with or without changes].”  
“I second the motion.”
- 5:43pm III. **Motion to approve February 10, 2022 board minutes**  
“I move to approve the minutes of the February 10, 2022 board meeting [state with or without changes].”  
“I second the motion.”
- 5:45pm IV. **Public Comments**
- 5:48pm V. **Budget and Department Report, Cathy Murphy, *Director of Operations and H/R***
- 6:10pm VI. **Executive Director’s Report, Karen Hopkins, *Executive Director***
- 6:25pm VII. **Committee Reports**
- Policy
  - Strategic Planning
  - Human Resources & Finance
  - Facilities
  - Board Development
  - Member Recruitment & Retention
  - Legislative Action
  - Bylaws
- Old Business**
- 6:33 pm VIII. **Policy, 2nd Reading**
- CHAA Museum and Archives
- “I move to approve the second reading of policy CHAA Museum and Archives [state with or without changes].”  
“I second the motion.”



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#### New Business

- 6:35pm IX. **Staff Nomination, Susie Tiggs, Director of Statewide Education & Family Services**  
“I move to accept the nomination of Susie Tiggs for the position of *Director of Statewide Education & Family Services* effective May 16, 2022 [state with or without changes].”  
“I second the motion.”
- 6:40 pm X. **Motion to Exit Public Meeting and Enter Executive Session**  
“I move to exit the Public Meeting and enter Executive Session, as per article MRS 405-6A, to discuss the Executive Director’s contract at [state time].”  
“I second the motion.”
- 7:00pm XI. **Motion to Exit Executive Session and Enter the Public Meeting**  
“I move to exit Executive Session and reenter the public meeting at [state time].”  
“I second the motion.”
- 7:05pm XII. **Motion to Approve the Executive Director’s Contract**  
“I move to extend the Executive Director’s contract from **DATE** to **DATE**.”  
“I second the motion.”
- 7:10pm XIII. **Announcements**
- 7:15pm XIV. **Adjournment**  
“I move we adjourn to **Thursday, April 7, 2022**.”  
“I second the motion.”