



Deaf Mentor/Ed Tech III

Department: Statewide Education and Family Services (SEFS)

Reports to: Coordinator, Early Intervention

Director of Statewide Education and Family Services

Primary Responsibilities

- Provide individual Family or Parent Training as requested by IFSP or IEP team per referral
- Provide Special Instruction or Consultation as requested by IFSP, IEP team per referral
- Participate in the IFSP/IEP processes, preparing present levels of ASL performance and planning goals and objectives
- Provide American Sign Language classes for students and families in person and/or virtually
- Support the development of an ASL Curriculum for MECDDH/GBSD
- Utilize video and online technology and platforms to support the ASL Specialists in creating ASL materials for instruction and sharing
- Act in the role of Deaf Mentor for Playgroups
- Participate at IFSP or IEP meetings and provide input into IFSPs and IEPs for children on the Deaf Mentor's caseload
- Support the ASL Specialist in providing in-service training to professionals related to American Sign Language and/or Deaf Culture
- Act as a resource to instructional staff related to language use, variation, technical signs, communication strategies, etc.
- Participate in periodic programs sponsored family activities in the role of Deaf Mentor
- Communicate regularly and document on-going family and school communication
- Provide current ASL materials (articles, hand-outs) to the EIFS team, case manager, classroom teacher, and/or parents on topics relevant to that child's needs
- Communicate regularly with a broad variety of professionals
- Work collaboratively with parents and professionals to develop positive and successful educational programs for students
- Attend and present at Deaf Culture Festival and other conferences or events as requested by Director
- Maintain professional digital calendar of all services and meetings
- Document communication and service provision in CINC database and Google file
- Report monthly activities as requested by the Director
- Abide by all the policies and procedures of MECDDH/GBSD and Federal/State regulations

Minimum Skills and Qualifications

- Bachelor's Degree
- A minimum of 5 years of experience in Deaf/Special Education (preferred)
- State of Maine Certification as an Ed Tech III, Deaf Mentor, or related certification/licensure
- Background and knowledge in ASL linguistics/Deaf Studies
- Native or Native-like fluency in American Sign Language
- ASL PI score of 4 or higher.
- Such alternatives to the qualifications listed above as the Board may find appropriate and acceptable
- Prior experience with children who are deaf or hard of hearing
- Thorough knowledge of various communication opportunities for expressive and receptive language utilized by individuals who are D/deaf or hard of hearing
- Experience using social media and digital technology or a willingness to learn
- Excellent interpersonal and communication skills
- Current CHRC Certificate required
- Sensitivity to cultural diversity, race, gender, and other individual differences in the workforce; recognize the value of diverse perspectives and experiences; and foster a work environment reflective of the community at large

Work Environment

This job operates in a professional office environment in the Falmouth or Bangor office. This job requires travel to see children and families. The job also operates in children's homes, daycares, and preschool classrooms. This role routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets, fax machines, and teleconferencing equipment. The noise level in the work environment is usually moderate.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to sit; use hands to handle or feel. The employee is frequently required to reach with hands and arms. The employee is occasionally required to stand; walk and stoop; kneel; crouch; or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

Other Duties

Please note, this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.