



# THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

STATEWIDE EDUCATION SERVICES

One Mackworth Island, Falmouth, ME 04105  
(207) 781-3165  
www.mecdhh.org

## Employment Opportunity

**Position:** Executive Director

Date Open: August 14, 2023

Date Closed: September 1, 2023

The Maine Educational Center for the Deaf and Hard of Hearing/Governor Baxter School for the Deaf (MECDHH/GBSD), Maine's leading Deaf education agency, with programs and offices on Mackworth Island (located outside of Portland, ME) and Bangor, Maine is charged with the provision of statewide services to individuals who are Deaf and hard of hearing from birth through age twenty two.

We are seeking an experienced educational leader with a strong commitment to our vision and mission. This leader must have strong communication skills and support a continuum of language and communication approaches for deaf and hard of hearing and bilingual bimodal programming as part of this continuum of services.

### Responsibilities include:

- To provide leadership in developing and maintaining statewide early intervention and educational programming and services
- To lead, guide, and direct every member of the administrative, instructional, and support services teams
- To be responsible for a system of supervision and evaluation for all staff
- To oversee and administer the use of all facilities, property, and budget
- In collaboration with the Leadership Team, the Executive Director ensures all programs and services operate in the spirit of the vision and mission statements as well as the MECDHH/GBSD statutes, state and federal regulations
- To establish and maintain relationships with Maine's Deaf Community and Maine's chapter of Hands & Voices.
- Experience with grant writing and grant oversight

### Minimum Qualifications

- Educational Administrator certification from a State Department of Education (Superintendent, Special Ed Director, or Principal/Building Administrator)
- Master's degree in Deaf Education or a related field
- 10 years of experience in Deaf education (Early Intervention through Grade 12) with at least 5 years in educational administration and an excellent documented record of effectiveness in leadership
- Fluency in American Sign Language preferred/willingness to learn required

A competitive salary and benefits package, including medical/dental insurance, Maine Public Employees Retirement System, generous professional development and training funds, public service loan forgiveness eligibility, and paid sick/personal/vacation time, is offered.

If interested in applying for this position please click the APPLY link next to the Executive Director listing on our Career Opportunities website page. A complete job description is linked to the application.

<https://www.mecdhh.org/professionals/career-opportunities>

For questions please email: Director of HR. Lori Levesque at [lori.levesque@mecdhh.org](mailto:lori.levesque@mecdhh.org)

**PLEASE NOTE:** Employment CANNOT be finalized until the applicant has completed requirements for background checks and fingerprinting as required by Maine state statute.

*We strongly encourage women, minorities, individuals with disabilities and veterans to apply to all of our job openings.*