



THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

THE GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

Board of Directors Meeting January 6, 2022 Minutes

- 5:40pm I. **Call to Order and Roll Call of Board Members – Lisette Belanger, *Chair***
Roxanne Baker, Lisette Belanger, Jennifer Gaulin, Tommy Minch, Liz Seal
Virtual: Jamie Guerrette (left early) Corda Kinzie, Paula Matlins, Amber Oakes, Anna Perna, (left early), Mike Pulsifer
Excused: Terry Morrell, Sandra Wood
Student representatives: Sherry Foster
- 5:42pm II. **Adjustments to the agenda**
“I move to approve the January 6, 2022 agenda without changes.
Tommy Minch **motioned**. Liz Seal **seconded**.
10 **In favor**. 0 **Opposed**. 0 **Abstained**.”
- 5:44pm III. **Motion to approve December 2, 2021 board minutes**
“I move to approve the minutes of the December 2, 2021 board meeting without changes.
Jennifer Gaulin **motioned**. Liz Seal **seconded**.
10 **In favor**. 0 **Opposed**. 0 **Abstained**.”
- 5:48pm IV. **Public Comments**
- 5:49pm V. **Budget Report**, Cathy Murphy, *Director of Operations and H/R*
- 6:15pm VI. **Executive Director’s Report**
- 6:46pm VII. **Committee Reports**
- **Policy** Mike Pulsifer reporting: nothing to report
 - **Strategic Planning** Nothing to report, meeting next week
 - **Human Resources & Finance** Tommy Minch reporting: nothing to report
 - **Facilities** Lisette Belanger reporting: nothing to report
 - **Board Development** nothing to report
 - **Member Recruitment & Retention** nothing to report
 - **Legislative Action** Roxanne Baker reporting: nothing to report
 - **Bylaws** Tommy Minch reporting: 2nd reading of Bylaws tonight for approval
- Old Business**
- 6:49 pm VII. **Motion to approve the 2nd reading of the MECDHH/GBSD Board Bylaws**
“I move to approve the 2nd reading of the MECDHH/GBSD Board Bylaws with suggested revisions .”
Liz Seal **motioned**. Jennifer Gaulin **seconded**.
10 **In favor**. 0 **Opposed**. 0 **Abstained**.”



THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

THE GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

Board of Directors Meeting January 6, 2022 Minutes

New Business

- 6:53 pm IX. **Staff Nomination** Steva Feir-Scarpelli, *Early Intervention and Family Services*
“I move to accept the nomination of Steva Feir-Scarpelli for the position of Early Intervention and Family Services effective January 31, 2022 without changes.”
Liz Seal **motioned**. Tommy Minch **seconded**.
10 **In favor.** 0 **Opposed.** 0 **Abstained.**
- 6:59 pm X. **Motion to Exit Public Meeting and Enter Executive Session**
“I move to exit the public meeting and enter Executive Session to discuss staffing changes as per article MRS §405-6A at **6:59.**”
Tommy Minch **motioned**. Liz Seal **seconded**.
10 **In favor.** 0 **Opposed.** 0 **Abstained.**
- 7:40pm XI. **Motion to Exit Executive Session and Enter the Public Meeting**
“I move to exit Executive Session and enter the public meeting at **7:40.**”
Mike Pulsifer **motioned**. Tommy Minch **seconded**.
10 **In favor.** 0 **Opposed.** 0 **Abstained.**
- 7:42pm XII. **Motion to eliminate the Director of Operations/Human Resources position and create two separate positions, with job descriptions as presented to the board: Director of Operations and Director of Human Resources.**
Mike Pulsifer **motioned**. Tommy Minch **seconded**.
10 **In favor.** 0 **Opposed.** 0 **Abstained.**
- 7:43pm XIII. **Announcements**
Motion to move the next board meeting from February 3rd to February 10th, 2022
Tommy Minch **motioned**. Amber Oakes **seconded**.
10 **In favor.** 0 **Opposed.** 0 **Abstained.**
- 7:47pm XIV. **Adjournment**
“I move to adjourn to **Thursday, February 10, 2022.**”
Amber Oakes **motioned**. Tommy Minch **seconded**.
10 **In favor.** 0 **Opposed.** 0 **Abstained.**